

## Board Meeting

Wednesday, September 8, 2004 12:00 p.m. – 4:30 p.m.  
Portland Building, Second Floor Meeting Room C,  
1120 SW 5<sup>th</sup> Avenue, Portland, Oregon.



| <b>AGENDA</b>  | <b>TAB</b> | <b>PURPOSE</b>  |
|--|------------|---|
| 12:00 noon <b>Call to Order</b> ( <i>Steve Schell</i> ) <ul style="list-style-type: none"><li>• Welcome Michael Laney and Andy Saleh</li><li>• Approve agenda</li><li>• June 9, 2004 meeting minutes</li><li>• July 29, 2004 meeting minutes</li><li>• August 24, 2004 action without a meeting</li><li>• Board recruitment (<i>Tom Foley/John Reynolds</i>)</li></ul>   | 1          | <i>Introduction</i><br><i>Action</i><br><i>Action</i><br><i>Action</i><br><i>Information</i><br><i>Action</i> |
| 12:10 p.m. <b>Ex-officio/Special Advisor Comments</b><br>( <i>John Savage, Bill Nesmith</i> )  |            |   |
| 12:15 p.m. <b>General Public Comment</b><br>The president may defer specific public comment to the appropriate agenda topic  |            |   |
| 12:20 p.m. <b>Energy Efficiency Program</b> ( <i>Jason Eisdorfer</i> ) <ul style="list-style-type: none"><li>• CHP status report</li><li>• Status report included in packet</li></ul>  | 2          | <i>Information</i><br><i>Information</i>  |
| 1:05 p.m. <b>Renewable Energy Program</b> ( <i>John Reynolds</i> ) <ul style="list-style-type: none"><li>• Klamath Falls large-scale solar project</li><li>• Utility scale RFPs</li><li>• Community wind report</li><li>• Corvallis biogas waste water treatment project report</li><li>• Status report included in packet</li></ul>   | 3          | <i>Action</i><br><i>Information</i><br><i>Information</i><br><i>Information</i><br><i>Information</i>         |
| 2:05 p.m. <b>Break</b>   |            |   |
| 2:15 p.m. <b>President's Report</b> ( <i>Steve Schell</i> ) <ul style="list-style-type: none"><li>• Bylaw revisions:<ul style="list-style-type: none"><li>○ Executive Director authority</li><li>○ Executive session bylaw proposal</li></ul></li></ul>  | 4          | <i>Action</i><br><i>Action</i>  |
| 3:00 p.m. <b>Executive Director's Report</b> <ul style="list-style-type: none"><li>• New office space</li><li>• Highlights of written report</li><li>• Meeting schedule included in packet (2004, 2005)</li><li>• Retreat follow up, including:<ul style="list-style-type: none"><li>- Proposal for Strategic Planning and process for new ideas</li><li>- Proposed RFP for Community Energy Scoping Study</li></ul></li></ul> | 5          | <i>Action</i><br><i>Information</i><br><i>Information</i><br><i>Information</i><br><i>Information</i>         |

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|-----------|---|---|---|
| 3:30 p.m. | <b>Finance Committee Report</b> ( <i>John Klosterman</i> )  | 6 |   |
|           | <ul style="list-style-type: none"> <li>• Finance Committee Charter</li> <li>• Re-delegation of authority to CFO</li> <li>• Financial terms and definitions included in packet</li> <li>• June and Q2 financial reports</li> </ul> |   | <p style="text-align: right;"><i>Action</i></p> <p style="text-align: right;"><i>Action</i></p> <p style="text-align: right;"><i>Information</i></p> <p style="text-align: right;"><i>Information</i></p> |
| 3:45 p.m. | <b>Policy Committee</b> ( <i>Jason Eisdorfer</i> )  | 7 |   |
|           | <ul style="list-style-type: none"> <li>• Confidentiality policy</li> <li>• Status report included in packet</li> </ul>  |   | <p style="text-align: right;"><i>Action</i></p>   |
| 4:00 p.m. | <b>Innovation Task Force Report</b> ( <i>Tom Foley</i> )  |   |   |
| 4:10 p.m. | <b>Audit Committee Report</b> ( <i>Julie Hammond</i> )  |   |   |
| 4:20 p.m. | <b>Planning &amp; Evaluation</b> ( <i>Debbie Kitchin</i> )  | 8 |   |
|           | <ul style="list-style-type: none"> <li>• Production efficiency process evaluation (<i>Ben Bronfman</i>)</li> <li>• Status report included in packet</li> </ul>  |   | <p style="text-align: right;"><i>Information</i></p> <p style="text-align: right;"><i>Information</i></p>   |
| 4:30 p.m. | <b>Adjourn</b>  |   |   |

**Please note: the next meeting of the Energy Trust Board of Directors  
will be held Wednesday, October 6, 2004,  
at the Port of Portland, First Floor Commission Room,  
121 NW Everett Street in Portland**