

Please note new location of meeting



**Board Meeting – Annual Meeting**

Wednesday, February 16, 2005 12:00 p.m. – 5:00 p.m.  
851 SW Sixth Avenue, Suite 1200  
Portland, Oregon

<b>AGENDA</b>	<b>TAB</b>	<b>PURPOSE</b>
12:00 noon <b>Call to Order</b> ( <i>Steve Schell</i> ) <ul style="list-style-type: none"><li>• Approve agenda</li><li>• December 15 meeting minutes</li></ul>	1	Action Action
12:10 p.m. <b>Ex-officio/Special Advisor Comments</b> ( <i>John Savage, Bill Nesmith</i> )		
12:15 p.m. <b>General Public Comment</b> The president may defer specific public comment to the appropriate agenda topic		
12:20 p.m. <b>Audit Committee Report</b> ( <i>Julie Hammond</i> ) <ul style="list-style-type: none"><li>• Final Management Audit Report and next steps (Resolution 317)</li></ul>	2	Action
1:00 p.m. <b>President’s Report</b> <ul style="list-style-type: none"><li>• Response to Governor’s Advisory Committee Recommendations on Global Warming (Resolution 312)</li></ul>	3	Action
1:15 p.m. <b>Renewable Energy Program</b> ( <i>John Reynolds</i> ) <ul style="list-style-type: none"><li>• River Campus One Open Solicitation Project (Resolution 316)</li><li>• Green Tag Policy revision (Resolution 313)</li></ul>	4	Action Action
2:00 p.m. <b>Energy Efficiency Program</b> ( <i>Jason Eisdorfer</i> ) <ul style="list-style-type: none"><li>• Combined Heat and Power policy (Resolution 315)</li></ul>	5	Action
2:30 p.m. <b>Break</b>		
2:40 p.m. <b>Planning &amp; Evaluation</b> ( <i>Debbie Kitchin</i> ) <ul style="list-style-type: none"><li>• Utility Transition Commercial Impact Evaluation</li><li>• Utility Transition Industrial Impact Evaluation</li></ul>	6	Information Information
3: 40 p.m. <b>Staff Report</b> ( <i>formerly Executive Director Report</i> ) <ul style="list-style-type: none"><li>• Enhance the Energy Efficiency Program Approval, Management and Reporting Process (Resolution 319)</li><li>• Integrating New Strategic Opportunities (Resolution 318)</li></ul>	7	Action Action

(over)

- 
- |           |   |   |               |
|-----------|---|---|---------------|
| 4:30 p.m. | <b>Finance Committee Report</b> ( <i>John Klosterman</i> )          | 8 |               |
|           | • Section 125 Plan (Resolution 320)                                 |   | <i>Action</i> |
| 4:45 p.m. | <b>Nominating Committee Report</b>                                  | 9 |               |
|           | • Election of board members to new terms of office (Resolution 310) |   | <i>Action</i> |
|           | • Election of officers (Resolution 311)                             |   | <i>Action</i> |
|           | • Committee assignments (Resolution 314)                            |   | <i>Action</i> |
| 5:00 p.m. | <b>Adjourn</b>  |   |               |

**Please note: the next meeting of the Energy Trust Board of Directors will be held Wednesday, April 6, 2005, at the Energy Trust of Oregon, 851 SW Sixth Avenue, Suite 1200 Portland, Oregon**

---

**INDEX OF BOARD PACKET MATERIAL**

- Tab 1      **Call to order**
- Agenda
  - December 15, 2004, meeting minutes
- Tab 2      **Audit Committee**
- Accepting Submission of a Management Audit Report and Corresponding Work Plan to Address Report Recommendations (Resolution 317)
- Tab 3      **President's Report**
- Response to Governor's Advisory Committee Recommendations on Global Warming (Resolution 312)
  - Memo from Steve Schell dated February 7, 2005, "Governor Kulongoski's Advisory Committee Report on Global Warming: Next steps for the Energy Trust of Oregon"
- Tab 4      **Renewable Energy**
- River Campus One 60-kW photovoltaic sunshades Open Solicitation Project (Resolution 316)
  - Green Tag ownership for residential solar systems policy revision (Resolution 313)
  - Biomass Market Assessment briefing paper
- Tab 5      **Energy Efficiency**
- Combined heat and power (Resolution 315)
  - CHP Issues, Options and Work Plan slide presentation
- Tab 6      **Planning & Evaluation**
- Utility Transition Commercial Impact Evaluation
  - Utility Transition Industrial Impact Evaluation
- Tab 7      **Staff Report**
- Report
  - Enhance the Energy Efficiency Program Approval, Management and Reporting Process (Resolution 319)
  - Quarterly program progress report template
  - Integrating New Strategic Opportunities (Resolution 318)
  - Annual planning and budgeting cycle slide presentation
- Tab 8      **Finance Committee**
- Report
  - Adoption of Section 125 Flexible Spending Plan (Resolution 320)
  - 2005 Budget Recap
- Tab 9      **Nominating Committee Report**
- Election of Tom Foley, John Klosterman and Steve Schell to new terms of office (Resolution 310)
  - Election of officers (Resolution 311)
  - Board committee appointments (Resolution 314)

Tab 10

**Policy Committee**

- Notes from January 26 meeting
- Policy review schedule

Tab 11

**Advisory council notes**

- CAC notes from December 15 meeting
- CAC notes from January 19 meeting
- RAC notes from January 19 meeting