

Board Decision Accepting Submission of a Management Audit Report and Corresponding Work Plan to Address Report Recommendations

February 16, 2005

RESOLUTION 317 ACCEPTING SUBMISSION OF A MANAGEMENT AUDIT REPORT AND CORRESPONDING WORK PLAN TO ADDRESS REPORT RECOMMENDATIONS

WHEREAS:

- 1. Beginning in the summer of 2004, the Board of Directors of Energy Trust of Oregon, Inc., retained an independent firm, TecMarket Works, to complete a thorough management audit in accordance with the terms of the PUC-Energy Trust grant agreement and the Audit Committee's charter.**
- 2. TecMarket Works coordinated with the Board of Directors Audit Committee and staff to complete extensive interviews, review key documents and finalize a comprehensive report.**
- 3. The completed management audit report was received in final form on January 31, 2005.**
- 4. The Board of Directors of Energy Trust expresses their appreciation to the Audit Committee, TecMarket Works and Energy Trust staff for their efforts.**

It is therefore RESOLVED:

- 1. That the Board of Directors of Energy Trust of Oregon, Inc. accepts the final TecMarket Works management audit report and instructs the president to submit it to the Oregon Public Utility Commission in fulfillment of the grant agreement requirement therefor.**
- 2. The Board and Executive Director are fully committed to carefully examining the report and taking appropriate follow-up actions in response to its findings and recommendations.**
- 3. To ensure full consideration is given to the management audit, the Board of Directors designates the Audit Committee and Executive Director to immediately initiate a work plan that:**

- **Separates issues identified in the report that have already, or are currently being, addressed**
 - **Identify remaining opportunities and prioritize them**
 - **Assign appropriate staff and/or Board members to assume leadership responsibilities to review and resolve outstanding issues**
 - **Include an estimated schedule for resolution**
 - **Prepare resolutions for full board consideration on those items requiring board action**
4. **The first management audit progress report will be presented at the April 6, 2005 board meeting.**
5. **A second progress management audit progress report will be presented at the Board/staff summer planning retreat (date to be scheduled), at which time the Board will discuss whether any steps in addition to those already taken are warranted.**

Moved by: _____ Seconded by: _____

Vote: _____ in favor _____ abstained

Opposed: [name]_____

Adopted on (date) _____ by the Energy Trust of Oregon, Inc. Board of Directors.