



**Form 320H  
Incentive Application—HVAC  
Home Energy Solutions—Existing Homes**



**To be completed by Participant and Trade Ally**

**Conservation Services Group (CSG) is a Program Management Contractor for Energy Trust of Oregon.**

**ELIGIBILITY:** Incentives are available to approved participants who are: (i) Oregon residential electric service customers of Portland General Electric (PGE) or Pacific Power, and/or (ii) Oregon residential natural gas service customers of Cascade Natural Gas or NW Natural. Incentives for energy-saving measures that help save on the cost of home heating are available to PGE and Pacific Power customers who heat their homes with electricity and to Cascade Natural Gas or NW Natural customers who heat their homes with natural gas. Windows are only eligible for incentives as an energy-saving measure if they are installed in conjunction with at least one other energy saving measure. Final determination of eligibility shall rest solely with Energy Trust.

**VERIFICATION AND INSPECTION:** Prior to any payment of incentives, participant's contractor will verify that the installed energy saving measures meet Oregon Department of Energy standards. Outdoor temperatures may affect this verification process. Participant's home may also be selected for a quality control post-installation inspection. No warranty is implied by this inspection.

**PAYMENT:** Incentives will be paid after: (i) completion and or installation of the energy saving measures, (ii) verification of the completion and/or installation of the measures, and (iii) timely submission of all required documentation of measures. Incentives will be paid directly to Participant unless Participant has elected to obtain financing for the cost of installing the energy saving measures identified in the documentation accompanying this application.

**PROOF OF PURCHASE:** The invoice documentation accompanying this application must itemize the products purchased and/or work performed. This proof of purchase must show: (1) the date of purchase and itemized price paid, (2) the size, type, make, model or part number for the products, (3) a description of any installation or other labor charges, and (4) the invoice is paid in full.

**INCENTIVE AMOUNT:** Incentives for energy saving measures completed and/or installed as set forth in documentation accompanying this application are limited to the amounts provided by Home Energy Solutions. Such amounts are subject to change. Current incentive amounts are identified on the web at [www.energytrust.org](http://www.energytrust.org). Contact Energy Trust with any questions.

**TAX LIABILITY:** Energy Trust is not responsible for any tax liability, which may be imposed on the Participant as a result of payment of any incentives or as a result of obtaining financing. Energy Trust is not providing tax advice, and any communication by Energy Trust is not intended or written to be used, and cannot be used, for the purpose of avoiding penalties under the Internal Revenue Code.

**FACSIMILE/SCANNED:** Facsimile transmission of any signed original document, and the retransmission of any signed facsimile transmission, shall be the same as delivery of the original signed document. Scanned original documents transmitted to Energy Trust as an attachment via electronic mail shall be the same as delivery of the original signed document. At the request of Energy Trust, Participant shall confirm documents with a facsimile transmitted signature or a scanned signature by providing the original document.

**SAFETY AND BUILDING CODES:** Participant represents that, with respect to the products and work performed identified in the documentation accompanying this application: (i) all products installed and work performed complies with all federal, state and local safety, building and environmental codes, and (ii) products are UL listed, if applicable, and installed per manufacturer's instructions.

**NO ENDORSEMENT:** Energy Trust does not endorse any particular manufacturer, contractor, or product in promoting Home Energy Solutions. The fact that the names of particular manufacturers, contractors, products, or systems may appear on this application does not constitute an endorsement. Manufacturers, contractors, products or systems not mentioned are not implied to be unsuitable or defective in any way.

**PROPERTY RIGHTS:** Participant represents that Participant has the right to complete and/or install the energy saving measures on the property on which those measures are completed and/or installed and that any necessary landlord's consent has been obtained.

**ACCESS AND EVALUATION:** Energy Trust and/or its representatives may request access to the property on which energy savings measures have been completed and/or installed and may review and evaluate the project during and after completion. Participant agrees to provide reasonable access to the property for the purposes described herein.

**ENERGY INFORMATION RELEASE:** Participant authorizes Energy Trust to access energy usage data relating to the property on which energy savings measures have been completed and/or installed by accessing the electric and natural gas accounts at the physical address of the project. Participant agrees to provide other reasonable assistance to Energy Trust to obtain such information.

**INFORMATION RELEASE:** Participant agrees that Energy Trust may include Participant's name, Energy Trust services and resulting energy savings in reports or other documentation submitted to the Energy Trust Board of Directors, the Oregon Public Utility Commission, the Oregon Department of Energy, Oregon Housing & Community Services, and/or the Oregon Legislature. Energy Trust will treat all other information gathered in evaluations as confidential and report it only in the aggregate.

**ELIGIBLE PRODUCTS:** Products must meet Energy Trust energy efficiency specifications. These specifications may be found on the web at [www.energytrust.org](http://www.energytrust.org) and are subject to change. If you, or your contractor, are not sure of the specifications, please call Energy Trust before proceeding.

**Participant Signature (All information is required to process incentive for payment.)**

By signing below, Participant agrees to the terms and conditions of this application and authorizes Trade Ally/Contractor to submit this application and all required invoices or measure documentation to Energy Trust on Participant's behalf for all Energy Trust incentives that are available for the energy saving measures that Contractor has completed for Participant. By that authorization, Participant represents to Energy Trust that all measures have been completed satisfactorily as of the signature date below, and that any accompanying invoices or measure documentation are complete and accurate.

Participant Name	Signature	Date
Mailing Address for Payment	City	State Zip

**Trade Ally/Contractor Signature (All information is required to process incentive for payment.)**

By signing below, Trade Ally/Contractor certifies that this application and any accompanying invoices or measure documentation are complete and accurate, and that all measures associated with this incentive request were completed as of the signature date below. Incentives are payable to Participants only.

Trade Ally/Contractor Company	Install Date
Trade Ally/ Contractor Representative	Signature Date
Telephone <input type="checkbox"/> Home <input type="checkbox"/> Cell <input type="checkbox"/> Office	Alt. Telephone <input type="checkbox"/> Home <input type="checkbox"/> Cell <input type="checkbox"/> Office

**Measures and incentives subject to change after December 31, 2008. Energy Trust welcomes contractors to join our Trade Ally Network.**