Energy Trust Solar Ready Checklist

EPS New Construction | Incentive Application | Form $631_{\mbox{\scriptsize R}}$



Steps to Completion:	Measure	Incentive		
1 Verify site for solar readiness.2 Verifier completes and signs application.	Trade Ally Solar Ready Photovoltaic		Builder \$200	
3 Upload form to the home in AXIS and indicate solar ready in the checklist, to be reviewed during File QA.	Solar Ready Photovoltaic	Verifier \$50		
Need-to-know information:	Trade Ally Verifier Appli	icant Information		
 Checklist is based on Energy Trust Solar Ready Installation Requirements. All requirements in the checklist must be met for incentive payment. 	Trade Ally Verifier Company Name		ame	
 Trade ally Builder must notify the Energy Trust EPS New Construction program of intent to install solar ready 	Trade Ally Builder Applicant			
infrastructure on multiple sites within one development.Payments will be made to the Verifier	Trade Ally Builder Company Name Trade Ally Builder N		Name	
and Builder listed on this form, using names on the W-9s on file with Energy Trust.	Site Information			
 Please allow up to 60 days for incentive processing after completed application and supporting documents are received. 	Site Address or Subdivision Name City State Zip Electric Utility: PGE Pacific Power Other			p
Site Solar Readiness			Yes	No
Site Solar Readiness All installed system components are new and r	nounted securely		Yes	No 🗆
	•	diagram		
All installed system components are new and r	ks is documented in plan set or roof	diagram		
All installed system components are new and reproposed system location with required setbace	ks is documented in plan set or roof	diagram		
All installed system components are new and reproposed system location with required setbact Solar resource verification at or above 80% TS	ks is documented in plan set or roof RF or by using prescriptive method. tructed roof reserved for solar	diagram		
All installed system components are new and reproposed system location with required setbact Solar resource verification at or above 80% TS Minimum of 200 square feet un-shaded, unobs	ks is documented in plan set or roof RF or by using prescriptive method. tructed roof reserved for solar el for inverter and equipment. per requirements with 4"x4" deep m	netal j-box on both ends.		
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All installed system components are new and reproposed system location with required setbace. Solar resource verification at or above 80% TS Minimum of 200 square feet un-shaded, unobsed A 36" x 36" space reserved near electrical panel 3/4" or larger non-flexible metal conduit installed Alternate: Two (2) #10 copper 3-wire metal classified conductor available in each junction box. Space for a double-pole breaker reserved in electrical panel Required labeling is present including "Reserved Is project designated for an incentive redirect? If yes, a completed <i>Form 640PR</i> Payment Redirects	ks is documented in plan set or roof RF or by using prescriptive method. tructed roof reserved for solar el for inverter and equipment. per requirements with 4"x4" deep m d (MC) cables are installed with a mi ectrical panel opposite the main served for Solar," "Solar Ready" and code Yes No rect Application must accompany this this Form 631R is true and correct as a performed a verification of the site,	netal j-box on both ends. nimum of 6 inches of vice feed e labels is application. and that I am authorized to that the form is complete,	sign this form	n on behalf

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Builder Applicant Signature

By signing this application, I verify that I am authorized to sign this application on behalf of the Builder applicant listed above and that the information presented herein is true and correct. I further certify that I understand and agree to the requirements and terms and conditions as set forth herein and authorize the Verifier to submit this form on Builder's behalf.



Applicant Authorized Representative Name

Signature

Date

Terms and Conditions

APPLICATION: All incentive applications must be filled out completely, truthfully, and accurately. Applicants may wish to retain a copy of all applications and any accompanying documentation submitted to Energy Trust.

Energy Trust will not be responsible for lost documentation. Incentives are available for work performed from January 1, 2025 through December 31, 2025 and must be submitted within 90 days of the date of install. Fund for the incentives are limited and available on a first-come first-serve basis.

ELIGIBILITY: Incentives are available to Verifiers and Builders that are active and enrolled Energy Trust trade allies (collectively, "trade allies") performing work on homes in Oregon receiving electric service from Portland General Electric or Pacific Power. The project must also be applying for an Energy Trust EPS incentive. Incentives for solar-ready measures are available only to qualified Energy Trust solar-ready trade allies.

VERIFICATION: All required information must be filled out in its entirety as required by the program. Should a site be chosen for a post-construction quality assurance review, satisfactory completion of that review must occur before payment. This review is for the purpose of verifying information before incentive payment only. No warranty is implied by reason of a participation in this program or by reason of any review by Energy Trust.

PAYMENT: Subject to funding availability, Energy Trust will pay incentives after (i) installation of the qualifying solar ready measure(s), (ii) verification of the measure(s), (iii) submission and approval of this completed incentive application, and (iv) verification of a complete and accurate W-9 on file with Energy Trust. Payments will be made to both the Verifier and the Builder. Please allow up to 60 days for receipt of payment. Failure to deliver all required information may result in a delay or withholding of payment.

INCENTIVE AMOUNT: Incentives are subject to availability and are limited to the reimbursement of installation of solar ready measures as set forth in this application. Details of this program, including incentive amounts, are subject to change without notice.

INFORMATION RELEASE: Applicants agree that Energy Trust may include some or all of the following information in reports to the legislature, Oregon Public Utility Commission (OPUC), funding utilities, and other government agencies as necessary to meet Energy Trust responsibilities and regulatory requirements: Applicant company and representative names, site address, general description of the services and project, Energy Trust services or incentive payments provided, and any energy saved or

generated. Energy Trust will treat all other information gathered as confidential and report it to such organizations only in the aggregate, unless a specific disclosure is required by applicable law or governmental or court order.

TAX LIABILITY: Energy Trust is not responsible for any tax liability imposed on the Applicants as a result of payment of any incentives. Energy Trust is not providing tax advice, and any communication by Energy Trust is not intended or written to be used, and cannot be used, for the purpose of avoiding penalties under the Internal Revenue Code.

NO ENDORSEMENT: Energy Trust does not endorse any particular manufacturer, contractor, or equipment. The fact that the names of particular manufacturers, contractors, equipment or systems may appear on this Application does not constitute an endorsement. Manufacturers, contractors, equipment, or systems not mentioned are not implied to be unsuitable or defective in any way.

PROPERTY RIGHTS: Applicants represent that Applicants have the right to perform the energy-savings measures on the property on which those measures are performed and that any necessary consent has been obtained.

DISCLAIMER/NO LIABILITY: Applicants understand that, while Energy Trust is providing Applicants with incentive funding payments, Energy Trust is not supervising work performed nor is Energy Trust responsible in any way for proper completion of that work or proper performance of any equipment purchased. Energy Trust does not guarantee any particular energy savings by its approval of the application or by any other of its actions.

SURVIVAL OF TERMS AND CONDITIONS: Unless stated otherwise in this document, regardless of whether or not this application is approved, these terms and conditions shall survive the payments of any incentive payments provided hereunder.

Resources

Link to W-9

www.energytrust.org/w9

Additional Solar Ready and EPS New Construction Resources <u>www.energytrust.org/residential/new-homes-solutions/new-homes-solutions-eps/</u>

Contact Us

Energy Trust of Oregon EPS New Construction

Email: eps@energytrust.org Phone: 1.877.283.0698