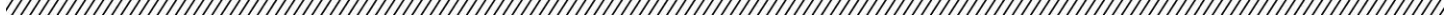


# Oregon Residential, Contractor Install

Residential | Incentive Application | Form 320c



**Want your incentive faster?**  
 Apply online.  
 Visit [www.energytrust.org/now](http://www.energytrust.org/now)

**Steps to completion:**

- 1 Make** an energy saving improvement in an existing single family home.
- 2 Complete** application information, including:
  - Contractor **and** customer signatures
  - Invoices billing the customer for purchase and install marked "Paid in full"
  - Supporting documentation (*if applicable*)
- 3 Submit** online form or mail, fax or email documentation together to:  
**Energy Trust of Oregon Residential**  
 818 SW 3<sup>rd</sup> Ave, #215  
 Portland, OR 97204  
 1.866.311.1822 phone  
 1.866.516.7592 fax  
[residentialforms@energytrust.org](mailto:residentialforms@energytrust.org)
- 4 Receive** your check. Please allow six to eight weeks for incentive processing after completed application and supporting documentation are received.

**Need-to-know information:**

- This form should be completed by the customer **and** contractor.
- Energy Trust must receive applications within **60 days** from the date of installation.
- All information must be completed for processing; incomplete information will result in delayed payment or disqualification.**

Customer Information		Promo Code (optional)	
This home is <input type="checkbox"/> Owner occupied <input type="checkbox"/> A rental property I own*			
*If the home is a rental property, a W-9 is required. Visit <a href="http://www.energytrust.org/w9">www.energytrust.org/w9</a> .			

Site address	City	State	Zip
		OR	
Mailing address (if different than site)	City	State	Zip
		OR	
Primary phone	<input type="checkbox"/> Home <input type="checkbox"/> Work <input type="checkbox"/> Cell	Other Phone	<input type="checkbox"/> Home <input type="checkbox"/> Work <input type="checkbox"/> Cell

Utility Information			
Electric utility:	<input type="checkbox"/> PGE	<input type="checkbox"/> Pacific Power	<input type="checkbox"/> Other _____
Gas utility:	<input type="checkbox"/> NW Natural	<input type="checkbox"/> Cascade Natural	<input type="checkbox"/> Avista <input type="checkbox"/> Other _____

Site Information			
Year built	Square feet	Number of levels	
Primary heating system (check one)	<input type="checkbox"/> Electric furnace	<input type="checkbox"/> Ductless heat pump	<input type="checkbox"/> Wood
	<input type="checkbox"/> Electric baseboard	<input type="checkbox"/> Gas furnace	<input type="checkbox"/> Propane
	<input type="checkbox"/> Ducted heat pump	<input type="checkbox"/> Gas fireplace	<input type="checkbox"/> Other _____
Water heating fuel	<input type="checkbox"/> Electricity	<input type="checkbox"/> Natural gas	
Foundation/ basement	<input type="checkbox"/> Crawlspace no vapor barrier	<input type="checkbox"/> Full basement	<input type="checkbox"/> Slab on grade
	<input type="checkbox"/> Crawlspace w/ vapor barrier	<input type="checkbox"/> Half basement	
	<input type="checkbox"/> Garage/basement combo	<input type="checkbox"/> Other _____	
Is this a manufactured home?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	

Customer Name and Signature		
By signing below, Customer agrees to the terms and conditions of this application and authorizes Contractor to submit this application and all required invoices or measure documentation to Energy Trust on Customer's behalf for all Energy Trust incentives that are available for the energy-saving measures that Contractor has completed for Customer. By that authorization, Customer represents to Energy Trust that all measures have been completed satisfactorily as of the signature date below, and that any accompanying invoices or measure documentation are complete and accurate.		
	Customer signature	Full name (please print and use same name as on invoice) <span style="float: right;">Date</span>
Customer email address (application status updates are sent via email)		

Contractor Name and Signature		
By signing below, Contractor certifies that this application and any accompanying invoices or measure documentation are complete and accurate, and that all improvements associated with this incentive request were completed as of the signature date below. Incentives are payable to Customers only. To receive incentives, all work must comply with the Home Retrofit <a href="#">Specifications Manual</a> and <a href="#">program incentive guides</a> found on Energy Trust's website.		
	Contractor signature	Full name (please print) <span style="float: right;">Date</span>
Contractor company	OCCB# (Non-trade ally only)	Install date
<input type="checkbox"/> Project meets Home Performance with ENERGY STAR requirements. BPI technician (print name) _____		

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## Previous Heating System Information

Heating system replaced  N/A  Electric baseboard  Electric furnace  Heat pump  Propane heat  
 (check one)  Gas fireplace  Gas furnace  Hydronic (boiler)  Wood heat  Other \_\_\_\_\_

## Ductless Heat Pump Incentive *One incentive per residence.*

Upgrade type	Requirements	Incentive amount
<input type="checkbox"/> Ductless heat pump	HSPF of 9.0 or greater and must replace electric resistance as the home's primary heating system. Must be an inverter-driven model.	<b>\$800</b>
Qty of outdoor units	Qty of indoor units	Total capacity
		HSPF
		Installed Cost \$
Outdoor unit <sup>1</sup>	Manufacturer	Model
		Serial #
Indoor unit <sup>1</sup>	Model	

<sup>1</sup> Energy Trust incentive is intended to offset the cost of one outdoor unit and one indoor unit; additional units are unlikely to produce significant additional energy savings. If more than one outdoor and/or indoor unit is installed, please provide information for the highest capacity unit.

## Ducted Heat Pump Incentive

Upgrade type	Requirements	Incentive amount
<input type="checkbox"/> Ducted heat pump	HSPF 8.5 or greater. Additional incentives are also available for installing new heat pump controls, see qualifications in section below. Must be home's primary heat source and replace electric resistance heat (baseboard, wall heaters, electric furnace).	<b>\$700</b>
HSPF	EER	SEER
		Installed Cost \$
Manufacturer	Model	Serial #

## Heating Controls Incentives

Upgrade type	Requirements	Incentive amount
<input type="checkbox"/> New heat pump controls	Can be combined with ducted heat pump incentive. Must be added to a new heat pump with electric furnace auxiliary heat. Heat pump must be home's primary heat source. Visit <a href="http://www.energytrust.org/heatpumpcontrols">http://www.energytrust.org/heatpumpcontrols</a> for eligible models and more information. Thermostat must be set to 35°F lockout or as close as possible. Cannot be combined with other controls incentives.	<b>\$250</b>
<input type="checkbox"/> Existing heat pump controls	Must be added to an existing heat pump with electric furnace auxiliary heat. Heat pump must be home's primary heat source. Visit <a href="http://www.energytrust.org/heatpumpcontrols">http://www.energytrust.org/heatpumpcontrols</a> for eligible models and more information. Thermostat must be set to 35°F lockout or as close as possible. Cannot be combined with other controls incentives or ducted heat pump incentive.	<b>\$250</b>
<input type="checkbox"/> Smart thermostat	Home must be heated by an electric furnace, gas furnace, or ducted heat pump with an electric furnace. Thermostat must be connected to the internet through a Wi-Fi network and configured with the home's location. Visit <a href="http://www.energytrust.org/thermostat">http://www.energytrust.org/thermostat</a> for eligible models. Cannot be combined with other controls incentives.	<b>\$50</b>
<b>Thermostat</b>	Lockout temperature set to 35° F? <input type="checkbox"/> Yes <input type="checkbox"/> No	Installed Cost \$
	Manufacturer	Model Name
		Model #

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**Gas Heating Incentives** *A CO monitor is required on every floor with a bedroom.*

Upgrade type	Requirements	Incentive amount
<input type="checkbox"/> Gas fireplace	FE of 75% or greater with electronic pilot ignition. For a list of eligible models visit <a href="http://www.energytrust.org/fireplace">www.energytrust.org/fireplace</a> .	<b>\$250</b>
	FE of 70% or greater with electronic pilot ignition. For a list of eligible models visit <a href="http://www.energytrust.org/fireplace">www.energytrust.org/fireplace</a> .	<b>\$150</b>
<input type="checkbox"/> Gas boiler	AFUE of 88% or greater. Boiler must be the home's primary heat source.	<b>\$200</b>
FE (fireplace) %	AFUE (boiler or furnace) %	Installed cost \$
Manufacturer	Model	Serial #

**Insulation Incentives** *For self-installed projects, [apply online](#) or use [Form 320S](#)*

Upgrade type (max. beginning R-value)	Installed cost	Beginning R-value	Ending R-value	Cavity filled	Quantity installed	Incentive amount
<input type="checkbox"/> Attic insulation (R-18)	\$	R-	R-	<input type="checkbox"/>	sq. ft.	<b>\$0.25 per sq. ft.</b>
	<ul style="list-style-type: none"> <li>• If beginning R-value is between R-13 and R-18, maximum attic insulation incentive is \$100.</li> <li>• Electric and gas heated rental homes receive \$0.50 per sq. ft. if beginning R-value is ≤ R-12.</li> </ul>					
<input type="checkbox"/> Wall insulation (R-4)	\$	R-	R-	<input type="checkbox"/>	sq. ft.	<b>\$0.30 per sq. ft.</b>
	<ul style="list-style-type: none"> <li>• Maximum wall insulation incentive for homes heated with gas is \$150 and application must also include a qualifying attic insulation upgrade.</li> <li>• Electric and gas heated rental homes receive \$0.50 per sq. ft. with no maximum or attic</li> </ul>					
<input type="checkbox"/> Floor insulation (R-0 if site built, R-11 for manufactured homes)	\$	R-	R-	<input type="checkbox"/>	sq. ft.	<b>\$0.30 per sq. ft.</b>
	<ul style="list-style-type: none"> <li>• Maximum floor insulation incentive for homes heated with gas is \$150 and application must also include a qualifying attic insulation upgrade unless the site is a manufactured home.</li> <li>• Electric and gas heated rental homes receive \$0.40 per sq. ft. with no maximum or attic</li> </ul>					
<input type="checkbox"/> Knee wall insulation <sup>1</sup> (R-4)	\$	R-	R-	<input type="checkbox"/>	sq. ft.	<b>\$0.30 per sq. ft.</b>
<input type="checkbox"/> Rim joist insulation (R-4)	\$	R-	R-	-	sq. ft.	<b>\$0.30 per sq. ft.</b>
<input type="checkbox"/> Boiler pipe insulation (R-2)	\$	R-	R-	-	ft.	<b>\$0.50 per ln. ft.</b>

<sup>1</sup> Existing attic insulation must be R-19 or higher for knee wall insulation to be incentivized on its own. See AT 2.6 of [Specification Manual](#)

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**Window Incentives** *Windows must be installed by an OCCB licensed contractor in a heated area of the home.*

Window type	Installed cost	U-Value	Total area installed	Total # of windows installed	Incentive amount
<input type="checkbox"/> U-Value ≤ 0.27	\$	U-.	sq. ft.		\$4.00 per sq. ft.
<input type="checkbox"/> U-Value 0.28 - 0.30	\$	U-.	sq. ft.		\$1.75 per sq. ft.

<p><b><u>Supporting documentation must be attached to all window applications:</u></b></p> <ul style="list-style-type: none"> <li>• Proof of U-Value for each window</li> <li>• Proof of size for each window</li> <li>• Paid in full purchase and install invoicing</li> </ul> <p><b><u>Incomplete documentation will result in delayed payment or disqualification.</u></b></p>	<input type="checkbox"/> <b>Accepted proof of U-Value:</b>	Attach copies of the NFRC stickers for all windows installed <b><u>OR</u></b> the window manufacturer's packing slip with U-Values listed for all windows installed.
	<input type="checkbox"/> <b>Accepted proof of size:</b>	Attach an itemized invoice showing window dimensions from manufacturer, distributor, retailer or contractor for all windows installed <b><u>OR</u></b> a completed <a href="#">Windows Addendum</a> form.

