

OVERVIEW AND ELIGIBILITY

A signed copy of the **Project Enrollment Application (Form 510A)** must accompany or precede this form, and only those projects approved for enrollment by the New Buildings program (Program) can apply for incentive funding. Projects seeking LEED incentives from the Program cannot apply for this incentive. If you are interested in installing efficient equipment not included on the accompanying Multifamily Incentive Workbook, please contact the Program for eligibility.

This is a packaged offering open to multifamily properties of less than 70,000 square feet pursuing energy efficiency levels above 2014 Oregon Code (for multifamily properties of 70,000 square feet or greater, please see the [Large Multifamily Incentive Application Form 520LMF](#)). This Incentive Application applies only to projects permitted under the 2014 Oregon Energy Efficiency Specialty Code. The incentives are centered on the choice of ENERGY STAR® and/or CEE≥ Tier 2 equipment, low-flow fixtures and lighting design, with additional incentives available by adding three or more elective measures. Equipment or measures that have or will receive Energy Trust incentives through another offering are not eligible this incentive.

STEPS TO PARTICIPATE

1. Successfully enroll your project as described in the **Project Enrollment Application**.
2. Complete this **Incentive Application** and submit it to the Program. For detailed measure requirements, refer to the [Multifamily Incentive Workbook](#).
3. Following its review of the application, Energy Trust will notify Project Owner via e-mail of its decision. If the application is approved for an incentive reservation, you will receive a written notice. The incentive reservation notice will inform Project Owner of the estimated incentive and incentive reservation period (i.e. the deadline to submit all required documentation to the Program).
4. To request payment, submit the following to the Program, before the established incentive reservation deadline, for verification:
 - Complete, signed [Payment Request \(Form 540PR\)](#)
 - Completed [Multifamily Incentive Workbook](#) (using version in effect at date of incentive reservation or later)
 - Product data sheets, plans, and schedules demonstrating equipment compliance (see **Multifamily Incentive Workbook**)
 - Payment documentation (suppliers or contractors can send the copies of the invoices directly to the Program)
 - A site verification visit may be required by the Program prior to final payment
 - Project Owner's current W-9 (if not previously submitted)

INCENTIVE CALCULATION

The incentive is calculated based on square footage. Meeting the requirements for lighting power density, installing low-flow fixtures and ENERGY STAR equipment plus the number of chosen electives will determine what incentive level your project qualifies for. See [Multifamily Incentive Workbook](#) for details about what selections meet each level requirement.

Multifamily Incentives (per sq. ft.)		
Good	See Multifamily Incentive Workbook for "Good" requirements	\$0.20
Better	"Good" requirements + 3 to 4 additional electives	\$0.30
Best	"Good" requirements + 5 or more additional electives	\$0.40

RETURN FORM TO
Energy Trust of Oregon – New Buildings

100 SW Main Street, #1500, Portland, OR 97204
1.877.467.0930 **telephone** 503.961.7642 **fax**
newbuildings@energytrust.org **email**

For Program Use Only

OM:
Project ID:
FT ID:

PROJECT INFORMATION

PROJECT OWNER NAME	COMPANY
BUILDING/PROJECT NAME	PROJECT ID (IF KNOWN)

EXPECTED CONSTRUCTION COMPLETION DATE	PROJECT SIZE (SQ. FT.)
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Please select your incentive package level: Good Better Best	Number of electives that will be added: Three Four Five+	Based on your intended package level, number of electives, and indicated square footage, please enter your estimated incentive:	\$
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SUBMITTAL

By typing or printing my name below, I represent to Energy Trust that (i) I have completed this application completely, truthfully and accurately to the best of my knowledge, (ii) I have read, understand and agree that the terms and conditions contained in this **Incentive Application** are in addition to, and governed by, Project Owner's **Project Enrollment Application** agreement with Energy Trust for the identified project; (iii) I am authorized to enter into this agreement on behalf of the named Project Owner; and (iv) all of the information in the submitted **Project Enrollment Application** agreement remains true and correct as of the date of this submission.

Submitted By: (Must be an authorized representative of Project Owner)

Name Title Date

Firm Name Phone Email

FOR MORE INFORMATION

Please visit energytrust.org/commercial or call 1.877.467.0930

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