2.01.001-A Consent Agenda Procedure

<table>
<thead>
<tr>
<th>History</th>
<th>Source</th>
<th>Date</th>
<th>Action/Notes</th>
<th>Next Review Date</th>
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<tbody>
<tr>
<td>Board Decision</td>
<td>November 5, 2003</td>
<td>Approved (R221)</td>
<td>11/2006</td>
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<td>Policy Committee</td>
<td>October 19, 2006</td>
<td>Reviewed-no changes</td>
<td>11/2009</td>
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<td>Policy Committee</td>
<td>October 23, 2012</td>
<td>Reviewed-no changes</td>
<td>10/2015</td>
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<td>Board Decision</td>
<td>November 4, 2015</td>
<td>Approved (R756)</td>
<td>11/2015</td>
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<tr>
<td>Board Decision</td>
<td>December 14, 2018</td>
<td>Approved (R864)</td>
<td>12/2018</td>
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**POLICY**

Board action items may be placed on a consent agenda according to the following guidelines:

- Written decision documents on consent agenda items will follow the same format and contain the same information as provided for regular agenda items.
- Where appropriate, consent agenda items will meet the following criteria:
  - Involve routine and non-controversial matters
  - Conform with a previously adopted board policy or implement a project previously approved by the board in a formal resolution
  - If an energy efficiency matter, involve a cost-effective action as documented by pertinent financial information, energy savings/production, or other outcomes
  - If a renewable energy matter, involve items that will follow the process approved by the board specifically for that program, if any
  - Can be accomplished within the board-approved budget with clearly specified budget authority
  - No board or public comment is anticipated regarding the proposed action.
- If the consent agenda item authorizes an increase in expenditures under a previously existing contract, the resolution must include but not be limited to:
  - The original amount of the contract
  - The number and amount of prior increases
  - The amount of the current proposed increase
  - The reason for the increase, and
  - The resulting total contract amount.
- The existing conflict of interest rules apply to votes of all items on the consent agenda.
- Any item on the consent agenda will be moved to the regular agenda upon request from any board member.