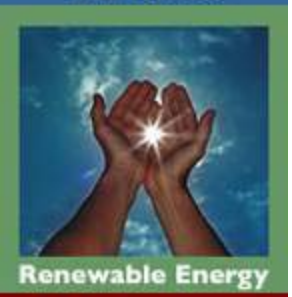

Energy Trust of Oregon

Conservation Advisory Council

2007 Housekeeping Items

February 21, 2007

Energy Trust of Oregon, Inc.

Agenda

- Review schedule
- Review proposed council charter
- Recommend charter for Board Action
- Review Council Roster
- Adopt 2007 Council Roster

EnergyTrust of Oregon, Inc.

Background

- As part of grant agreement the PUC called for the formation of an advisory committee to provide advice and resources to the organization.
- Bylaws provide that the Board creates advisory councils to assist directors and the President in the development of a strategic plan and to assist with key elements of the plan.
- No formalized charter was ever drafted.
  - Housekeeping tasks of attendance and council make-up uncovered this.
- Staff desires direction on these issues and deemed it appropriate to incorporate these issues and other operating considerations into a charter for the Board to adopt.

EnergyTrust of Oregon, Inc.

Draft 2007 Roster

First	Last	Company	Email	Phone
Steve	Bicker	NW Natural	stephen.bicker@nwnatural.com	(503) 226-4211 x 2369
Jeff	Bissonnette	Fair and Clean Energy	jbissonette@igc.org jeff@oregoncub.org	(503) 243-6105
Julie	Brandis	Associated Oregon Industries	jbrandis@aoi.org	(503) 227-5636
Gary	Curtis	D&R International	gary@westwallgroup.com	(503) 587-8528
Suzanne	Dillard	Oregon Department of Energy	suzanne.c.dillard@state.or.us	(503) 373-7565
Michael	Early	Industrial Customers of Northwest Utilities	mearly@icnu.org	(503) 239-9169
Thomas	Eckhart	UCONS LLC	tom@ucons.com	(425) 576-5409
Tom	Eckman	NW Power Planning Council	teckman@nwppc.org	(503) 222-5161
Andria	Jacob	City of Portland	ajacob@ci.portland.or.us	(503) 823-7616
Don	Jones	PacifiCorp	JR_don.jones@pacificorp.com	(503) 813-5184
Ken	Keating	Bonneville Power Administration	kmkeating@bpa.gov	(503) 230-5857
Lori	Koho	Oregon Public Utility Commission	Lori.Koho@state.or.us	
Mat	Northway	Eugene Water & Electric Board	mat.northway@eweb.eugene.or.us	(541) 484-1125
Paul	Olson	Oregon Remodelers Association	janetandpaulolson@earthlink.net	(503) 582-9292
Stan	Price	Northwest Energy Efficiency Alliance	stan@putnamprice.com	(206) 292-5592
Lauren	Shapton	Portland General Electric	lauren.shapton@pgn.com	(503) 464-8000
Susan	Stewart	BOMA	susan@bomaportland.org	(503) 223-1659
Steve	Weiss	NW Energy Coalition	steve@nwenergy.org	(503) 393-8859

CAC Board Members				
Jason	Eisdorfer	Energy Trust Board of Directors	jason@oregoncub.org	(503) 227-1984
Debbie	Kitchin	Energy Trust Board of Directors	dkitchin@interworksllc.com	(503) 233-3500
Alan	Meyer	Energy Trust Board of Directors	alan.meyer@weyerhaeuser.com	(503) 588-2666
John	Reynolds	Energy Trust Board of Directors	jreyn@darkwing.uoregon.edu	(541) 344-9440

REMOVED		
Susan	Anderson	*Andria Jacob replaces Susan (2006)*
Carol	Brown	*Replaced by Lauren Shapton in 9/05*
Dean	Lemman	*Per Dean's request, removed 12/8/05*
Syed	Rezvi	*Lori Koho replaces Syed 10/06*
Terry	Egner	*Asked to be removed 12/06*
Tony	Breault	*Removed 12/06*
Margie	Gardner	*Removed 01/07*

Proposed Charter – Function

- Review and discuss energy efficiency issues prior to Energy Trust decision-making to ensure that the Board and staff have the best available information on such issues.
- Help the Board and staff to identify alternative resolutions of such issues.
- Help staff identify matters for Board consideration.

EnergyTrust of Oregon, Inc.

Proposed Charter – Composition

- The Council will aim for a membership of 10-15
  - Keeps Council logistics manageable.
- Energy Trust staff will consult with individuals and organizations with experience and interest in energy efficiency and appoint Council members after obtaining the consent of the Policy Committee.
  - The Council should have members with backgrounds from a broad range of interests and organizations
- Members who do not attend meetings for a year or more may be deemed to have withdrawn from the Council and may be replaced by new members.

EnergyTrust of Oregon, Inc.

Proposed Charter – Procedures

1. The Council will meet as needed, typically on a monthly basis.
2. Meetings shall be open to the public.
3. Members will be invited to suggest topics for meeting agenda
   - Agendas and background materials shall be made available to Council members and the public a week in advance if possible.
4. All Council members shall be provided an opportunity for comment
   - Audience comments will also be solicited.
5. Staff shall prepare fair and balanced meeting notes and provide them to Council members and the Board. Notes will document Council consensus and/or majority and minority views.
6. The Council will maintain operating principles (current version attached).

EnergyTrust of Oregon, Inc.

Recommendations

- Staff recommends the Council endorses the proposed charter and recommends the Board adopts the charter.

EnergyTrust of Oregon, Inc.