113th Board Meeting
Wednesday, May 23, 2012, 1:00 p.m. – 5:00 p.m.
421 SW Oak Street, Suite 300
Portland, Oregon

AGENDA		TAB	PURPOSE
11:30 a.m.	***Executive Session,*** *Solar Conference Room, the board will meet in Executive Session pursuant to bylaws:* 1) section 3.19.1 to discuss internal personnel matters; and 2) section 3.19.2 to discuss participation in negotiations to settle a dispute. *No action will be taken during the Executive Session.* ***The Executive Session is not open to the public.***		
1:00 p.m.	**Call to Order** *(John Reynolds)* • Approve agenda		
1:05 p.m**.**	**General Public Comment** The president may defer specific public comment to the appropriate agenda topic		
1:15 p.m.	**Consent Agenda**. *The consent agenda may be approved by a single motion, second and vote of the board. Any item on the consent agenda will be moved to the regular agenda upon the request from any member of the board*. • March 28 meeting minutes • Authorizing incentives for the JC-Biomethane Project (R634)	**1**	*Action*
1:20 p.m.	**Nominating Committee** *(Alan Meyer)*	**2**	
	• Welcome Anne Root		*Information*
	• Electing Dave Slavensky to the Energy Trust Board (R629)		*Action*
1:30 p.m.	**President's Report**		
1:40 p.m.	**Compensation/Finance Committees** *(Dan Enloe)*	**3**	*Information*
	• Policy on using reserve accounts(633)		Action
2:00 p.m.	**Break**		
2:15 p.m**.**	**Energy Programs** *(Jason Eisdorfer)*	**4**	
	• Existing Building Program Funding for Pacific Power		*Information*
	• Farm Power Misty Meadows Agriculture Biogas Plant (R628)		Action
	• Monroe Hydro Generation Project (R632)		*Action*
	• Savings-Within-Reach Loan Product		*Information*
	• PECI New Homes & Products contract extension		*Information*
	• Lockheed Martin Multifamily contract extension		*Information*

4:15 p.m.	**Committee Reports**		
	• Evaluation Committee *(Debbie Kitchin)*	**5**	*Information*
	• Policy Committee *(Jason Eisdorfer)*	**6**	*Information*
	1. Amending board policy on balanced competition (R630)		
	2. Amending strategic utility roundtable operating Principles (R631)		*Action*
	• Audit Committee *(Ken Canon)*		*Information*
	• Strategic Planning Committee *(Rick Applegate)*	**7**	*Information*
4:40 p.m.	**Staff report** *(Margie Harris)*	**8**	
	• Succession Planning (Jim Morris, Decisions Decisions/Solid Ground Consulting Group)		*Information*
	• Highlights		*Information*
5:00 p.m.	**Adjourn**		

The Energy Trust Board of Directors will hold its annual strategic planning workshop on June 8 and 9 at McMenamins Edgefield, 2126 SW Halsey, Ballroom, Portland, Oregon

Tab 1 **Consent Agenda**
- March 28 meeting minutes
- Authorizing incentives for the JC-Biomethane Project (R634)

Tab 2 **Nominating Committee**
- Electing Dave Slavensky to the Energy Trust Board (R629)

Tab 3 **Compensation/Finance Committees**
- Notes from May 14 Finance Committee meeting
- Policy on using reserve accounts (R633)
- First quarter dashboard
- January financials
- February financials and combined January-February contract summary
- March financials and contract summary
- Financial glossary

Tab 4 **Energy Programs**
- Existing Building Program Funding for Pacific Power
- Farm Power Misty Meadows Agriculture Biogas Plant (R628)
- Monroe Hydro Generation Project (R632)
- Savings-Within-Reach Loan Product
- PECI New Homes & Products contract extension
- Lockheed Martin Multifamily contract extension

Tab 5 **Evaluation Committee**
- Notes from March 8 meeting
- *Notes from May 11 meeting – if notes are available they will be sent via email prior to board meeting*
- Home Performance with EnergyStar process evaluation and staff response
- 2nd year IEI process evaluation and staff response
- 2nd year Kaizen Blitz process evaluation and staff response
- 1st year SES process evaluation and staff response
- OPOWER 6 and 3 month surveys and staff response

Tab 6 **Policy Committee**
- Notes from April 17 meeting
- *Notes from May 15 – if notes are available they will be sent via email prior to board meeting*
- Amending board policy on balanced competition (R630)
- Amending strategic utility roundtable operating principles (R631)

Tab 7 **Strategic Planning Committee**
- Draft workshop agenda

Tab 8 **Staff Report**
- OPUC performance measures
- 1st Quarter customer service report

Tab 9 **Advisory council notes**
- CAC notes April 18
- *CAC notes May 16 –if notes are available they will be sent via email prior to board meeting*
- RAC notes April 18