

## Diversity Advisory Council Agenda

Tuesday, January 28, 2020

9:00 a.m. – 11:30 a.m.

421 SW Oak St., #300, Portland, OR 97204

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**9:00 Welcome and Orientation** (*Tyrone Henry; information*)

Introductions, agenda review, & 2020 schedule.

**9:10 Open Discussion** (*Charity Fain, Cheryl Roberts, Kaeti Namba, Kheoshi Owens, Oswaldo Bernal*)

**9:40 Business Programs RFP Presentation** (*Oliver Kesting, Debbie Menashe, Cameron Starr and Tyrone Henry; information and discussion*)

**10:10 OPUC Performance Measures** (*Debbie Goldberg Menashe; information*)

Debbie will share information about upcoming Jan. 31<sup>st</sup> OPUC Workshop.

**10:20 Update on Stipend Process** (*Debbie Goldberg Menashe; information*)

Debbie will share updates on the stipends process.

**10:30 Board Nomination Updates** (*Debbie Kitchin, Energy Trust board member; information*)

Debbie Kitchin will provide background on two upcoming Board vacancies and review process.

**10:40 New DAC Member Updates** (*Tyrone Henry; information*)

**11:00 DAC Agenda Ideas** Please take this opportunity to share with ETO Staff how you would like to develop the DAC meeting agendas moving forward for the year. I have attached an example of suggested meeting topics for 2020.

**11:20 Public Comment**

**11:30 Adjourn**

**Meeting Materials** (agendas, presentations and notes) are available [online](#).

**Next DAC Meeting:** Tuesday, February 18, 9:00 AM – 11:30 AM

## Diversity Advisory Council

Suggested 2020 Meeting Schedule (*with Selected Suggested Topics*<sup>1</sup>)  
 (Unless otherwise noted, meetings to be held at Energy Trust offices)

### ***DAC Meeting***

**Tuesday, January 28, 2020, 9:00 – 11:30 AM**

- Business Programs RFP-Present on RFP and Diverse Procurement provisions
- Board Nomination Process Update
- Agenda Development?

### ***DAC Meeting***

**Tuesday, February 18, 2020, 9:00 – 11:30 AM**

- New Member Introductions
- DEI Lens Presentation (#1)\*
- Data Enhancement Project Update (#1)\*
  - Includes Customer Insights Survey Updates
- PGE Testbed and Community Relations Managers Presentation
- Second presentation on Business Programs RFP
- Quick update on Customer Insights Survey launch
- Anna Kim to meet new members
- Community Solar Program Update
- Update and DEI Operations Plan

### ***DAC Meeting-Possible Retreat (schedules to be coordinated)***

**Tuesday, March 10, 2020, 9:00 – 11:30 AM or Longer for Off Site Retreat**

- Retreat Topics
  - From list: Chair?, Committee Workload, Agenda Development
- DEI Lens Approval\*
- Decide on September Remote Meeting Location
- DEI Operations Plan Primer and Annual Update
- Presentations on Internal and External Policies that Shape Energy Trust programs
  - Peter Schaeffer Cost Effectiveness
- 2020 Legislative Session Update

### ***Joint DAC, CAC, & RAC Meeting-Organizational Goals***

<sup>1</sup> Topics other than those required by OPUC can be adjusted in time and topic. Energy Trust welcomes topic suggestions and questions.

\* Topic required by 2020 OPUC DEI Performance Measures

<b>Wednesday, April 22, 2020, time-to-be-scheduled</b>
<i>May – no DAC meeting</i>
<i>June – no DAC meeting</i>
<b>DAC Meeting</b> <b>Tuesday, July 28, 2020, 9:00 – 11:30 AM</b> <ul style="list-style-type: none"> <li>• DEI Lens Presentation on Use (#3)*</li> <li>• Data Enhancement Project Update (#2)*</li> <li>• Report on Results of Customer Insights Survey</li> <li>• Present results on Energy Trust IES Survey Assessment</li> <li>• Update and DEI Operations Plan</li> </ul>
<i>August – no DAC meeting</i>
<b>Remote DAC Meeting-Location TBD</b> <b>Tuesday, September 15, 2020 (tentatively scheduled, meeting to be held outside Portland metro area, location to be determined)</b> <ul style="list-style-type: none"> <li>• Data Enhancement Project Update (#3)*</li> <li>• Local-specific topics, site visits</li> </ul>
<b>Joint DAC, CAC, &amp; RAC Meeting-2021-2020 Budget and Action Plans Presentation</b> <b>Wednesday, October 14, 2020, time-to-be-scheduled</b>
<b>DAC Meeting</b> <b>Tuesday, November 17, 2020, 9:00 – 11:30 AM</b> <ul style="list-style-type: none"> <li>• Data Enhancement Project Update #4*</li> <li>• Update and DEI Operations Plan</li> </ul>
<i>December – no DAC meeting</i>

**Commented [SF1]:** Could decide to have a meeting in addition to the joint session. Do we want to?

**Other Topics of Interest: Interaction with Energy Trust’s Board of Directors, DAC Members Suggestions???**

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