9:00 Welcome and Orientation *(Tyrone Henry; information)*
Introductions, agenda review, & 2020 schedule.

9:10 Open Discussion *(Charity Fain, Cheryl Roberts, Kaeti Namba, Kheoshi Owens, Oswaldo Bernal)*

9:40 Business Programs RFP Presentation *(Oliver Kesting, Debbie Menashe, Cameron Starr and Tyrone Henry; information and discussion)*

10:10 OPUC Performance Measures *(Debbie Goldberg Menashe; information)*
Debbie will share information about upcoming Jan. 31st OPUC Workshop.

10:20 Update on Stipend Process *(Debbie Goldberg Menashe; information)*
Debbie will share updates on the stipends process.

10:30 Board Nomination Updates *(Debbie Kitchin, Energy Trust board member; information)*
Debbie Kitchin will provide background on two upcoming Board vacancies and review process.

10:40 New DAC Member Updates *(Tyrone Henry: information)*

11:00 DAC Agenda Ideas Please take this opportunity to share with ETO Staff how you would like to develop the DAC meeting agendas moving forward for the year.
I have attached an example of suggested meeting topics for 2020.

11:20 Public Comment

11:30 Adjourn

Meeting Materials (agendas, presentations and notes) are available online.

Next DAC Meeting: Tuesday, February 18, 9:00 AM – 11:30 AM
Diversity Advisory Council
Suggested 2020 Meeting Schedule (with Selected Suggested Topics¹)
(Unless otherwise noted, meetings to be held at Energy Trust offices)

**DAC Meeting**
Tuesday, January 28, 2020, 9:00 – 11:30 AM
- Business Programs RFP—Present on RFP and Diverse Procurement provisions
- Board Nomination Process Update
- Agenda Development?

**DAC Meeting**
Tuesday, February 18, 2020, 9:00 – 11:30 AM
- New Member Introductions
- DEI Lens Presentation (#1)²
- Data Enhancement Project Update (#1)²
  - Includes Customer Insights Survey Updates
- PGE Testbed and Community Relations Managers Presentation
- Second presentation on Business Programs RFP
- Quick update on Customer Insights Survey launch
- Anna Kim to meet new members
- Community Solar Program Update
- Update and DEI Operations Plan

**DAC Meeting—Possible Retreat (schedules to be coordinated)**
Tuesday, March 10, 2020, 9:00 – 11:30 AM or Longer for Off Site Retreat
- Retreat Topics
  - From list: Chair?, Committee Workload, Agenda Development
- DEI Lens Approval³
- Decide on September Remote Meeting Location
- DEI Operations Plan Primer and Annual Update
- Presentations on Internal and External Policies that Shape Energy Trust programs
  - Peter Schaeffer Cost Effectiveness
- 2020 Legislative Session Update

**Joint DAC, CAC, & RAC Meeting—Organizational Goals**

¹ Topics other than those required by OPUC can be adjusted in time and topic. Energy Trust welcomes topic suggestions and questions.
² Topic required by 2020 OPUC DEI Performance Measures
### Other Topics of Interest

- Interaction with Energy Trust's Board of Directors, DAC Members Suggestions???

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**Wednesday, April 22, 2020, time-to-be-scheduled**

- **May** – no DAC meeting

- **June** – no DAC meeting

**DAC Meeting**

**Tuesday, July 28, 2020, 9:00 – 11:30 AM**

- DEI Lens Presentation on Use (#3)*
- Data Enhancement Project Update (#3)*
- Report on Results of Customer Insights Survey
- Present results on Energy Trust IES Survey Assessment
- Update and DEI Operations Plan

- **August** – no DAC meeting

**Remote DAC Meeting—Location TBD**

**Tuesday, September 15, 2020** (tentatively scheduled, meeting to be held outside Portland metro area, location to be determined)

- Data Enhancement Project Update (#3)*
- Local-specific topics, site visits

**Joint DAC, CAC, & RAC Meeting—2021-2020 Budget and Action Plans Presentation**

**Wednesday, October 14, 2020, time-to-be-scheduled**

**DAC Meeting**

**Tuesday, November 17, 2020, 9:00 – 11:30 AM**

- Data Enhancement Project Update #4*
- Update and DEI Operations Plan

- **December** – no DAC meeting

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*Commented [SF1]: Could decide to have a meeting in addition to the joint session. Do we want to?