

# Limited-time Increased Incentives for Pacific Power Customers

Residential and Existing Multifamily | Incentive Application | Form 320<sup>PAC</sup>



## Steps to completion:

- 1 Install** an eligible energy efficiency improvement in an existing residential property.
- 2 Complete** application information, including:
  - Contractor **and** customer signatures
  - Invoices billing the customer for purchase and installation marked "Paid in full"
  - For Energy Trust Home Retrofit trade allies submitting this as an instant incentive project:
    - Invoice billing the customer must show incentive deductions
- 3 Submit** form by mail, fax or email and all documentation together to:
 

**Energy Trust of Oregon Residential**  
818 SW 3<sup>rd</sup> Ave, #215  
Portland, OR 97204  
1.866.311.1822 phone  
1.866.516.7592 fax  
[residentialforms@energytrust.org](mailto:residentialforms@energytrust.org)
- 4 Receive** your check. Please allow four to six weeks for incentive processing after completed application and supporting documentation are received.

## Need-to-know information:

- This form should be completed by the customer **and** Contractor.
- Energy Trust must receive applications within **60 days** from the date of installation.
- **Incomplete information will result in delayed payment or disqualification**

## Customer Information

This residence is  Owner occupied  A rental property I own\*  
 \*If this is a rental property, and the owner or manager is receiving the incentive directly, a complete, accurate, and verifiable W-9 is required. Visit [www.energytrust.org/w9](http://www.energytrust.org/w9).

Site address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ OR

Mailing address (if different than site) \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Primary phone  Home  Work  Cell Other Phone \_\_\_\_\_  Home  Work  Cell

## Utility Information

Electric utility:  Pacific Power  Other \_\_\_\_\_

Gas utility:  Avista  Other \_\_\_\_\_

## Site Information

Year built: \_\_\_\_\_ Square feet: \_\_\_\_\_ Number of levels: \_\_\_\_\_

Primary heating system (check one)  Electric furnace  Ductless heat pump  Wood  
 Electric baseboard  Gas furnace  Propane  
 Ducted heat pump  Gas fireplace  Other \_\_\_\_\_

Water heating fuel  Electricity  Natural gas  Propane

Foundation/basement  Crawlspace no vapor barrier  Full basement  Slab on grade  
 Crawlspace w/ vapor barrier  Half basement  
 Garage/basement combo  Other \_\_\_\_\_

Property type:  Single-family home  Duplex  Condo  
 Manufactured home  Triplex  Townhome  
 Fourplex

Are you an **Energy Trust Home Retrofit trade ally** submitting this as an Instant Incentive project?  Yes, instant incentive amount listed on invoice: \$ \_\_\_\_\_

## Customer Name and Signature

*By signing below, Customer agrees to the terms and conditions of this application and authorizes Contractor identified below to submit this application and all required invoices and documentation to Energy Trust on Customer's behalf. By that authorization, Customer represents to Energy Trust that all measures have been completed satisfactorily by Contractor as of the signature date below and all accompanying documentation is complete and accurate. If Customer identifies as a landlord or property owner applying for a single-family rental property incentive, Customer affirms that they own and do not reside in the property. If identified as an Energy Trust instant incentive project, Customer understands and agrees that Energy Trust will issue incentive check for incentives that meet Energy Trust requirements to the Contractor and Customer is responsible for paying the remaining balance of the invoice.*

\_\_\_\_\_

**Customer signature** **Full name** (please print and use same name as on invoice) **Date**

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**Customer email address**

## Trade Ally (Contractor) Name and Signature

*By signing below, Contractor certifies that this application and all accompanying documentation is complete and accurate, and all improvements associated with this incentive request were completed as of the signature date below. Incentives are payable to Customers only unless part of an instant incentive project. If identified as an instant incentive project, Contractor has shown instant incentive amount listed above as itemized discounts from Customer's invoice and agrees to the terms and conditions set forth in Form 372IN: Participation Agreement – Instant Incentives. To receive incentives, all work must comply with the Home Retrofit [Specifications Manual](#).*

\_\_\_\_\_

**Contractor signature** **Full name** (please print) **Date**

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**Contractor company** **OCCB#** (Non-trade ally only) **Install date**

**Limited-time Increased Incentives for Pacific Power Customers**

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**Ductless Heat Pump Incentive for Pacific Power Customers** *Residence must be primarily heated by Pacific Power and located within the Area of Eligibility on page 6. If residence is not heated by Pacific Power or is located outside of the Area of Eligibility, please visit [www.energytrust.org](http://www.energytrust.org) to apply for this incentive.*

Upgrade type	Requirements	Incentive amount
<input type="checkbox"/> Ductless heat pump	Must be inverter-driven with an HSPF of 9.0 or greater and <b>replace electric resistance heat</b> as the residence's primary heating system. Primary indoor unit must be installed in the main living space (e.g., living room). One incentive per residence.	<b>\$1800</b>
In what type of room was the primary indoor unit installed? (e.g., living room, great room):		
What type of heating system did this replace? <input type="checkbox"/> Electric furnace <input type="checkbox"/> Electric radiant heat <input type="checkbox"/> Electric wall heat <input type="checkbox"/> Electric baseboard <input type="checkbox"/> Other:		
Is there an alternate, non-electric heating source being used to heat the room? If so, what is it? <input type="checkbox"/> Oil heater <input type="checkbox"/> Propane heater <input type="checkbox"/> Gas stove <input type="checkbox"/> Wood stove <input type="checkbox"/> Pellet stove <input type="checkbox"/> Gas fireplace <input type="checkbox"/> No secondary heating system present <input type="checkbox"/> Other:		
Is an AHRI certificate attached to this application? <input type="checkbox"/> Yes <input type="checkbox"/> If no, provide information below:		Installed Cost \$
Qty of outdoor units:	Qty of indoor units:	Total capacity (BTUs):
HSPF:		
Outdoor unit*:	Manufacturer:	Model:
Serial #:		
Indoor unit*:	Model:	
* Energy Trust incentive is intended to offset the cost of one outdoor unit and one indoor unit; additional units are unlikely to produce significant additional energy savings. If more than one outdoor and/or indoor unit is installed, please provide information for the highest capacity unit.		

**Ducted Heat Pump Incentive for Pacific Power Customers<sup>1</sup>** *Residence must be primarily heated by Pacific Power and located within the Area of Eligibility on page 6. If residence is not heated by Pacific Power or is located outside of the Area of Eligibility, please visit [www.energytrust.org](http://www.energytrust.org) to apply for this incentive.*

Upgrade type	Requirements	Incentive amount
<input type="checkbox"/> Ducted heat pump	HSPF 8.5 or greater. Must be residence's primary heat source and replace electric resistance heat. Additional incentives are also available for installing new heat pump controls, see qualifications in section below. Visit <a href="http://www.energytrust.org/heatpumpcontrols">www.energytrust.org/heatpumpcontrols</a> for eligible models.	<b>\$3000</b>
What type of heating system did this replace?	<input type="checkbox"/> Electric baseboard	<input type="checkbox"/> Wall heat
	<input type="checkbox"/> Electric furnace	<input type="checkbox"/> Other:
HSPF:	EER:	SEER:
		Installed Cost: \$
Manufacturer:	Model:	Serial #:

<sup>1</sup> For multifamily residences, ducted heat pumps, new or existing heat pump controls, central air conditioners, insulation and windows must be installed in a duplex, triplex, fourplex, or side-by-side property (such as a townhouse or rowhouse).

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**Heating Controls Incentives<sup>1</sup>** *If residence is not heated by Pacific Power or is located outside of the Area of Eligibility on page 6, please visit [www.energytrust.org](http://www.energytrust.org) to apply for this incentive.*

Upgrade type	Requirements	Incentive amount
<input type="checkbox"/> New heat pump controls	Must be added to a new heat pump with electric furnace auxiliary heat. Heat pump must be home's primary heat source. Visit <a href="http://www.energytrust.org/heatpumpcontrols">www.energytrust.org/heatpumpcontrols</a> for eligible models and more information. Thermostat must be set to 35°F lockout or as close as possible. Cannot be combined with other controls or smart thermostat incentives.	\$250
<input type="checkbox"/> Existing heat pump controls	Must be added to an existing heat pump with electric furnace auxiliary heat. Heat pump must be home's primary heat source. Visit <a href="http://www.energytrust.org/heatpumpcontrols">www.energytrust.org/heatpumpcontrols</a> for eligible models and more information. Thermostat must be set to 35°F lockout or as close as possible. Cannot be combined with other controls incentives or ducted heat pump incentive.	\$250
<b>Thermostat</b>	Manufacturer:	Installed Cost \$
	Model Name:	Model #:

**Smart Thermostat Incentive** *If residence is not serviced by Pacific Power or is located outside of the Area of Eligibility on page 6, please visit [www.energytrust.org](http://www.energytrust.org) to apply for this incentive.*

Upgrade type	Requirements	Incentive amount
<input type="checkbox"/> Smart thermostat	Residence must be primarily heated by an electric furnace, gas furnace, or ducted heat pump. Thermostat must be connected to the internet through a Wi-Fi network and configured with the home's location. Visit <a href="http://www.energytrust.org/thermostat">www.energytrust.org/thermostat</a> for eligible models. Cannot be combined with other controls incentives.	\$100
<b>Thermostat</b>	Manufacturer:	Installed Cost \$
	Model Name:	Model #:

**Cooling Incentive<sup>1</sup>** *If residence is not serviced by Pacific Power or is located outside of the Area of Eligibility on page 6, please visit [www.energytrust.org](http://www.energytrust.org) to apply for this incentive.*

Upgrade type	Requirements	Incentive amount
<input type="checkbox"/> Central Air Conditioner	System must be a qualifying central air conditioner serving most or all of the home. Homes primarily heated with a heat pump do not qualify.	\$250
Central Air Conditioner Installed Cost: \$	New heating system installed cost (if applicable): \$	System Capacity (Tons):
Outdoor Manufacturer:		Outdoor Model:
Indoor Coil Manufacturer:		Indoor Coil Model:
Furnace/Blower Manufacturer (if applicable):		Furnace/Blower Model # (if applicable):
<b>Outdoor Unit SEER</b>	<i>To qualify for this incentive, the air conditioner outdoor unit is required to achieve a minimum nominal rating 15 SEER as stated by manufacturer. For list of known qualifying units, please visit: <a href="http://www.energytrust.org/central-air-conditioners/">www.energytrust.org/central-air-conditioners/</a></i>	
	Outdoor unit SEER per manufacturer (minimum 15):	Did this central air conditioner replace an existing central air conditioner? <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Outdoor Unit and Coil EER</b>	<i>To qualify for this incentive, the system's outdoor unit and indoor coil are required to achieve a minimum rating of 12 EER per AHRI rating.</i>	
	Outdoor unit and indoor coil EER (per AHRI):	I have attached an AHRI certificate*: <input type="checkbox"/> Yes <input type="checkbox"/> No - list certificate number:

\* Energy Trust requires the system adheres to AHRI configurations. If certificate indicates Thermostatic Expansion Valve (TXV) and/or Time Delay Relay (TDR) as necessary to achieve certified efficiency rating, the system will be quality checked under these guidelines.

<sup>1</sup> For multifamily residences, ducted heat pumps, new or existing heat pump controls, central air conditioners, insulation and windows must be installed in a duplex, triplex, fourplex, or side-by-side property (such as a townhouse or rowhouse).

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<sup>1</sup> For multifamily residences, ducted heat pumps, new or existing heat pump controls, central air conditioners, insulation and windows must be installed in a duplex, triplex, fourplex, or side-by-side property (such as a townhouse or rowhouse).

**Window Incentives<sup>1</sup>** *Windows must be installed in a heated area of the home and replace single or double paned*

Window type	Installed cost	U-Value	Total area installed	Total # of windows installed	Incentive amount
<input type="checkbox"/> U-Value ≤ 0.24	\$	U-	sq. ft.		<b>\$15.00 per sq. ft.</b>
<input type="checkbox"/> U-Value 0.25 – 0.27	\$	U-	sq. ft.		<b>\$8.00 per sq. ft.</b>
<input type="checkbox"/> U-Value 0.28 - 0.30	\$	U-	sq. ft.		<b>\$4.00 per sq. ft.</b>

<b>Supporting documentation must be attached to all window applications:</b> <ul style="list-style-type: none"> <li>• Proof of U-Value for each window</li> <li>• Proof of size for each window</li> <li>• Paid in full purchase and install invoicing</li> </ul>	<input type="checkbox"/> <b>Accepted proof of U-Value:</b>	Attach copies of the NFRC stickers for all windows installed <b>OR</b> the window manufacturer's packing slip with U-Values listed for all windows installed.
	<input type="checkbox"/> <b>Accepted proof of size:</b>	Attach an itemized invoice showing window dimensions from manufacturer, distributor, retailer or contractor for all windows installed <b>OR</b> a completed <a href="#">Windows Addendum</a> form.

**Insulation Incentives for Pacific Power Customers<sup>1</sup>** *Residence must be primarily heated by Pacific Power and located within the Area of Eligibility on page 6. If residence is not heated by Pacific Power or is located outside of the Area of Eligibility, please visit [www.energytrust.org](http://www.energytrust.org) to apply for this incentive.*

Insulation type*	Max beginning R-value	Insulate to:	Quantity installed	Beginning R-value	Ending R-value	Cavity filled?	Installed cost	Incentive per sq. ft
Wall (includes rim joist and knee wall)	R-4	R-11 or fill cavity	_____ sq.ft. (total of all types)	R-	R-	<input type="checkbox"/>	\$	<b>\$1.75</b>

• If applying for multiple wall insulation types, provide beginning R-value of wall insulation type with largest sq. ft installed.  
 • For rim joist insulation to qualify, must be insulated to R-15 or fill cavity. For knee wall insulation to qualify, must be insulated to R-15 for 2x4 cavities; R-21 for 2x6 cavities

Attic	R-11	R-38	sq.ft.	R-	R-	-	\$	<b>\$1.25</b>
Floor	R-0	R-30 or fill cavity	sq.ft.	R-	R-	<input type="checkbox"/>	\$	<b>\$1.00</b>

\* Manufactured residences are not eligible for attic or wall insulation incentives. All exterior wall surfaces must be insulated to qualify for wall insulation incentive. Attic insulation must be R-19 or higher for knee wall insulation to be eligible for an incentive.

**Insulation Incentives for Pacific Power Customers<sup>1</sup> (Installed by a non-contractor)** *Residence must be primarily heated by Pacific Power and located within the Area of Eligibility on page 6. If residence is not heated by Pacific Power or is located outside of the Area of Eligibility, please visit [www.energytrust.org](http://www.energytrust.org) to apply for this incentive.*

Insulation type*	Max beginning R-value	Insulate to:	Quantity installed	Beginning R-value	Ending R-value	Cavity filled?	Installed cost	Incentive per sq. ft
Wall insulation: 2x4 knee wall cavities	R-4	R-15 or fill cavity	sq.ft.	R-	R-	<input type="checkbox"/>	\$	<b>\$1.75</b>
Wall insulation: 2x6 knee wall cavities	R-4	R-21 or fill cavity	sq.ft.	R-	R-	<input type="checkbox"/>	\$	<b>\$1.75</b>
Attic (non-contractor installed)	R-11	R-38	sq.ft.	R-	R-	-	\$	<b>\$1.25</b>
Floor (non-contractor installed)	R-0	R-30 or fill cavity	sq.ft.	R-	R-	<input type="checkbox"/>	\$	<b>\$1.00</b>

\* Manufactured residences are not eligible for attic or wall insulation incentives. All exterior wall surfaces must be insulated to qualify for wall insulation incentive. Attic insulation must be R-19 or higher for knee wall insulation to be eligible for an incentive.

<sup>1</sup> For multifamily residences, ducted heat pumps, new or existing heat pump controls, central air conditioners, insulation and windows must be installed in a duplex, triplex, fourplex, or side-by-side property (such as a townhouse or rowhouse).

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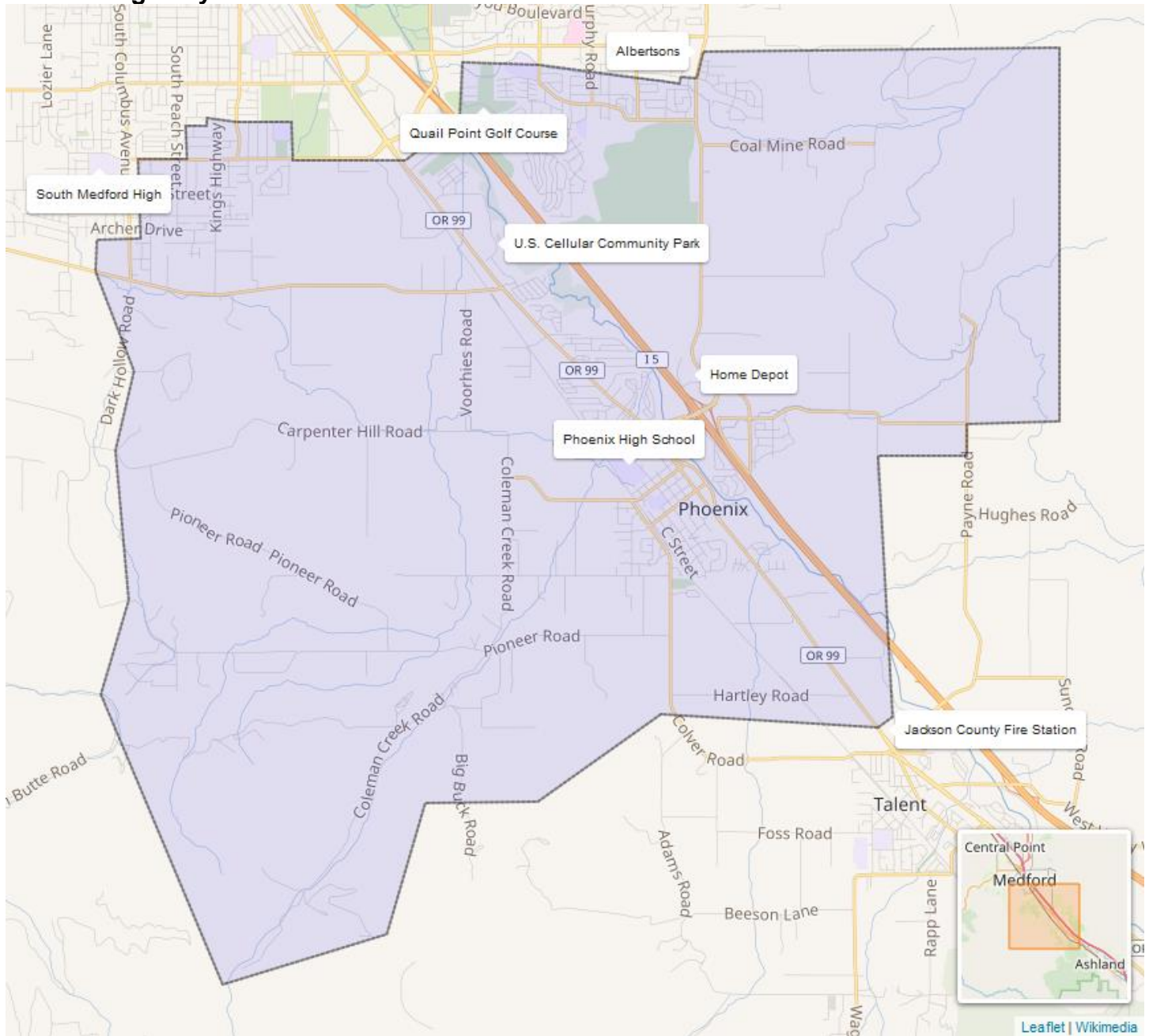


**Heat Pump Water Heater Rental Property Incentive** *Residence must a single-family or manufactured home. If residence is not serviced by Pacific Power or is located outside of the Area of Eligibility on page 6, please visit [www.energytrust.org](http://www.energytrust.org) to apply for this incentive.*

Upgrade type	Requirements	Incentive Amount
<input type="checkbox"/> Heat pump water heater installed a single-family rental property	Eligible models must meet Northwest Energy Efficiency Alliance's (NEEA's) Advanced Water Heater Specification Tier 3 and replace an existing electric water heater. Tank may be any size. <b>Must be an Energy Trust Home Retrofit Trade Ally enrolled in Instant Incentives to offer heat pump water heater incentive.</b>	<b>\$270</b>
<b>Water heater</b>	Manufacturer:	Model:
	Serial number:	UEF:
	Location installed:	Installed cost:
<input type="checkbox"/> Garage <input type="checkbox"/> Crawlspace <input type="checkbox"/> Basement <input type="checkbox"/> Main home      Other:		



Area of Eligibility



For questions regarding a residence's eligibility for Energy Trust's Limited-time Increased Incentives for Pacific Power Customers, visit [www.energytrust.org/pacificpowerpromo](http://www.energytrust.org/pacificpowerpromo) or contact us at 1.866.311.1811 or [Residential@www.energytrust.org](mailto:Residential@www.energytrust.org).

If you are not a customer of Pacific Power or live outside of the Area of Eligibility displayed above, please visit [www.energytrust.org](http://www.energytrust.org) to apply for Energy Trust incentives.

Terms and Conditions

APPLICATION: This application and any required additional documentation must be filled out completely, truthfully and accurately. Customers may wish to retain a copy of this application and any accompanying documentation submitted to Energy Trust under this program. Energy Trust will not be responsible for lost documentation pertaining to this application request. The Residential and Multifamily programs must receive applications within 60 days after the date of installation. Incentives offers are subject to funding availability and may change. Incentive amounts are valid for installations through December 31, 2020. Please allow 4-6 weeks for incentive processing.

ELIGIBILITY: The ductless heat pump, ducted heat pump, attic insulation, wall insulation, and floor insulation incentives listed in this application are available to eligible Customers who are: (i) Oregon residential electric service customers of Pacific Power within the territory displayed on page 6 of this application. (ii) Incentives for energy-saving measures that help save on the cost of water heating are available to customers who primarily heat their water with electricity provided by Portland General Electric or Pacific Power or natural gas provide by NW Natural, Cascade Natural Gas or Avista. (iii) Incentives for energy-saving measures that help save on the cost of home heating not listed in section (i) are available to customers who primarily heat their home with electricity provided by Portland General Electric or Pacific Power and customers who primarily heat their home with natural gas provided by NW Natural, Cascade Natural Gas or Avista. Final determination of eligibility shall rest solely with Energy Trust.

ELIGIBLE PRODUCTS: Products must meet Energy Trust energy efficiency specifications. These specifications may be found on the web at www.energytrust.org and are subject to change. If you, or your contractor, are not sure of the specifications, please call Energy Trust before proceeding.

WORK QUALITY: Outdoor temperatures may affect this verification process. Customer's home may also be selected for a quality control post-installation visit. No warranty is implied by this work quality verification.

PAYMENT: Incentives will be paid after: (i) completion and/or installation of the energy-saving measures, (ii) verification of the completion and/or installation of the measures, and (iii) timely submission of all required documentation of measures. Incentives will be paid directly to Customer unless submitted as an instant incentive project. Instant incentive projects will be paid to the contractor.

PROOF OF PURCHASE: The invoice documentation accompanying this application must itemize the products purchased and/or work performed. This proof of purchase must show a description of any installation or other labor charges, and the invoice is paid in full. Instant Incentive projects must show deduction as line item(s) on invoice billing the customer.

INCENTIVE AMOUNT: Incentive amount cannot exceed total installed cost. Incentives for energy-saving measures completed and/or installed as set forth in documentation accompanying this application are limited to the amounts provided by Energy Trust. Such amounts are subject to change. Current incentive amounts are identified on the web at www.energytrust.org. Contact Energy Trust with any questions.

TAX LIABILITY: Energy Trust is not responsible for any tax liability, which may be imposed on the Customer as a result of payment of any incentives or as a result of obtaining financing. Energy Trust is not providing tax advice, and any communication by Energy Trust is not intended or written to be used, and cannot be used, for the purpose of avoiding penalties under the Internal Revenue Code.

FACSIMILE/SCANNED: Facsimile transmission of any signed original document, and the retransmission of any signed facsimile transmission, are the same as delivery of the original signed document. Scanned original documents transmitted to Energy Trust as an attachment via electronic mail are the same as delivery of the original signed document. At the request of Energy Trust, Customer shall confirm documents with a facsimile transmitted signature or a scanned signature by providing the original document.

SAFETY AND BUILDING CODES: Customer and contractor represents that, with respect to the products and work performed identified in the documentation accompanying this application: (i) all products installed and work performed complies with all federal, state and local safety, building and environmental codes, and (ii) products are UL listed, if applicable, and installed per manufacturer's instructions.

NO ENDORSEMENT: Energy Trust does not endorse any particular manufacturer, contractor, or product. The fact that the names of particular manufacturers, contractors, products, or systems may appear on this application does not constitute an endorsement. Manufacturers, contractors, products or systems not mentioned are not implied to be unsuitable or defective in any way.

PROPERTY RIGHTS: Customer represents that Customer has the right to complete and/or install the energy-saving measures on the property on which those measures are completed and/or installed and that any necessary landlord's consent has been obtained.

ACCESS AND EVALUATION: Energy Trust and/or its representatives may request access to the property on which energy-saving measures have been completed and/or installed and may review and evaluate the project during and after completion. Customer agrees to provide reasonable access to the property for the purposes described herein.

DISCLAIMER/NO LIABILITY: Customer understands that, while Energy Trust may provide Customer with an incentive payment, Energy Trust is not supervising work performed for Customer nor is Energy Trust responsible in any way for proper completion of that work or proper performance of any products purchased. Energy Trust is simply providing funding to assist Customer in implementing energy-saving measures. Customer assumes the risk of any loss or damage(s) that Customer may suffer in connection with installation of the measures. Energy Trust does not guarantee any particular energy-saving results by its approval of the application or by any other of its actions.

ENERGY INFORMATION RELEASE: Customer authorizes Energy Trust and the contractor signing this application to access utility energy usage data relating to the property on which energy-saving measures have been completed and/or installed. To do so, Energy Trust may access the electric and natural gas accounts and thermostat usage information at the physical address of the project, and the contractor may access thermostat usage information at the physical address of the project. Customer agrees to provide reasonable assistance to Energy Trust to obtain such information. Customer also authorizes the contractor signing this application to share information about the Customer's thermostat system, including, without limitation, thermostat usage information, with Energy Trust.

INFORMATION RELEASE: Customer agrees that Energy Trust may include Customer's name, Energy Trust services and resulting energy-savings in reports or other documentation submitted to Energy Trust, its Board of Directors, the Oregon Public Utility Commission, Oregon Department of Energy, Oregon Housing and Community Services and/or the Oregon Legislature. Energy Trust will treat all other information gathered in evaluations as confidential and report it only in the aggregate.