Energy Trust of Oregon

Request for Proposals:
Existing Buildings 2019 Impact Evaluation

Responses to Questions
1. **Question:** If we are involved in the Existing Buildings program as one of the ATACs, can we bid on this RFP?

   **Answer:** Firms who have been involved with the program as an Allied Technical Assistance Contractor (ATAC) are permitted to bid on the project. If any of the projects the firm worked on as an ATAC are sampled for evaluation, the firm will need to subcontract the evaluation of those projects to another firm. Firms should include this in their conflict of interest statement if relevant, as well as address in the proposal how (and to whom) they would subcontract the evaluation of these projects.

2. **Question:** The previous RFPs for the New Buildings and Production Efficiency impact evaluations stated that the evaluation team will develop site-specific evaluation plans for certain types of projects (e.g., custom measures, SEM). Can Energy Trust clarify whether this is also an expectation for Existing Buildings?

   **Answer:** Bidders should plan to develop site-specific evaluation plans for projects in the Custom track of the program.

3. **Question:** The RFP states “For each SEM site in the sample, the evaluator will put all model parameters and data into a database for analysis.” However, this database is not listed as a deliverable. Does Energy Trust consider this analysis database as a deliverable? If so, does Energy Trust have a preferred format for the database (e.g., SQL relational database, Power BI, Access)?

   **Answer:** Energy Trust does not consider this analysis database a deliverable of the evaluation.