Existing Buildings | Form 100E-WA



To be completed by Participant

TRC is a Program Management Contractor for Energy Trust of Oregon.

Who can apply:	Program Use Only				v2025.1	
Incentives are available for qualifying natural gas	Reference ID		PT ID			
energy-saving measures installed at an existing	Account Manager					
commercial, municipal or institutional facility that is a Commercial Firm Sales or Commercial Interruptible Sales customer of Northwest Natural	Participant Information					
Gas on Rate Schedule 1, 3, 41 or 42 and located				(t	he "Participant")	
in the State of Washington. Final determination of eligibility for Energy Trust services or incentives rests solely with Energy Trust.	Legal Business Name (as shown on last tax return)					
	Assumed Business Name or DBA					
Steps: 1. Complete application information, including:						
 Attach utility bills 	Contact Name		Title			
Signature and date at end of form						
Mail, fax, or email application to: Energy Trust of Oregon	Participant Mailing	g Address City	y	State	Zip	
Existing Buildings						
111 SW Columbia St, Suite 945 Portland, OR 97201	Primary Phone		Email			
	Business Type:	O Private Company	○ Non-profit	• Public/gov	ornmont	
1.866.605.1676 phone 503.243.1154 fax		1 3	•			
existingbuildings@energytrust.org	Project Role:	 Building Owner 	 Tenant 	 Property N 	/lanager	
2. An Account Manager will contact you to	Project Type:	 Equipment Upgrade 	 Tenant 	Improvement		
determine if you qualify for a no-cost energy		O New Construction	O Renova	ation/Remodel		
Project and Site Information						
Project Name	Site Address	Cit	y	State	Zip	
Do you have a project in mind? O Yes O No	Estimated Start D	ate	Estimated Cor	mpletion Date		
Project Description						

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Primary Heating Fue	el Source	O Electricity	O Gas	0 Other		Commo	on Area Laund	ry 🗆	
Water Heating Fuel	Source	O Electricity	O Gas	0 Other		In-unit I	Laundry		
Spa Water Heating Souce	Fuel	O Electricity	O Gas	0 Other					
Laundry Water Heat Source	ting	O Electricity	O Gas	0 Other					
Primary Use of Site	e: □ Office	Retail		Restaurant	Grocery	□ Schools K-1	12 🗆 Lodg	ing/ Hotel / M	otel
Laundry	Hospita	Colleg	e	□ Warehouse	Manufacturing	Relig./Spirit	tual 🗆 Parki	ing Structure	
□ Retirement Home	Assemb	ly 🗆 Auto S	Service	Gym/Athletic (Club	□ Other			
Project Square Footage Building		uilding Square	ing Square Footage		Year Built				
Utility Information (Please attach a copy of your most recent utility bill. List multiple utility numbers if applicable.)									
Gas Utility:	Northwe	st Natural					Rate Schee	dule	
Account Number:								or	
Electric Utility:									

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Energy Information Release

Participant hereby confirms that it has reasonably attempted to identify all of its utility accounts for its identified site(s) in this *Form 100E-WA*. By signing and submitting this *Form 100E-WA*: *Energy Assessment Request* to Energy Trust, Participant authorizes Energy Trust to access its energy usage data, including without limitation interval data, for all of Participant's utility accounts for the identified site(s), including those utility accounts identified in this *Form 100E-WA* and any other of Participant's utility accounts that may be associated with such site(s) that Participant is not able to reasonably identify at this time. Participant agrees to provide other reasonable assistance to Energy Trust to obtain such information. Participant further authorizes Energy Trust to discuss its energy efficiency efforts with its utility account representative(s).

Thank you for your interest in Energy Trust's Existing Buildings program. Following our review of the information you have provided, a program representative will contact you to discuss potential next steps for identifying energy saving opportunities at your facility.

Certain buildings may qualify to receive a technical analysis study or other technical assistance to further examine potential energy saving opportunities. Participant may refuse to accept these additional services if it wishes. By accepting a Program-provided site evaluation, technical analysis study or other technical assistance, the Participant accepts and agrees to the Terms and Conditions listed below.

Terms and Conditions:

- APPLICATION. This Form 100E-WA must be filled out completely, truthfully and accurately. Funds for Energy Trust's
 Existing Buildings program (Program) are limited and subject to availability. Program details are subject to change
 without prior notice. The Program Management Contractor (PMC) provides services for the Program on behalf of
 Energy Trust. Neither Energy Trust nor the PMC will be responsible for any lost documentation pertaining to this
 application.
- 2. TECHNICAL ASSISTANCE. Participant may qualify to receive technical analysis study or other technical assistance (Technical Assistance) from the Program to help identify potential energy efficiency measures at your building(s). If so, a representative will contact you to discuss scheduling. If Participant accepts any Technical Assistance, Participant agrees to inform the Program representative of applicable job site regulations for the building, if any, prior to the site visit. Energy Trust reserves the right to revise or terminate the Program-provided Technical Assistance at any time. Determination of eligibility for Technical Assistance rests solely with Energy Trust. Not all applicants will qualify.
- 3. ENERGY EFFICIENCY MEASURES. After Energy Trust's review of a technical analysis study, Energy Trust will notify Participant if any of the identified measures meet cost-effectiveness and other Program requirements. If so, additional Energy Trust incentives may be available to help Participant offset the costs of implementing certain energy saving projects. If measures are identified that meet Program criteria and Participant does not choose to implement any of them, it may affect eligibility for future Technical Assistance under the Program. Any decision by Energy Trust to fund a technical analysis study for Participant hereunder does not in any way imply a commitment by Energy Trust to provide any funding for any further Technical Assistance or any related or unrelated energy project(s).
- 4. ACCESS AND EVALUATION. For the purpose of conducting Technical Assistance, Participant agrees to provide Energy Trust's Program representative(s) with access to the property identified as the site address herein and represents that it has or will obtain any and all necessary consents and is in compliance with applicable laws and regulations. Reviews and evaluations of the project work before, during and after measures installation are a critical part of Energy Trust's verification and evaluation process for energy savings and incentive calculations. Participant agrees to provide Energy Trust and its representatives with (i) reasonable access to the project site(s) to review and evaluate the project, and (ii) requested technical and other project documentation related to the measures. If Participant is a multifamily property owner/representative providing Energy Trust with in-unit access to perform any Technical Assistance (ex. a walk-through survey), Participant will (i) make authorized Participant personnel available to be present and accompany Program representatives. (ii) comply with all laws and stipulations in tenant leases regarding

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Participant notification and access to tenant units; and (iii) provide Program representatives with advance notice of any and all units where tenants have not agreed to allow Energy Trust access and ensure that Program representative(s) are prohibited from accessing such units.

- 5. NO ENDORSEMENT. Energy Trust does not endorse any particular manufacturer, contractor or product in promoting the Program. The fact that the names of particular manufacturers, contractors, products or systems may appear on this application does not constitute an endorsement. Manufacturers, contractors, products or systems not mentioned are not implied to be unsuitable or defective in any way.
- 6. DISCLAIMER. Participant understands that, while Energy Trust may provide funding towards certain Technical Assistance, Energy Trust is not performing or supervising the work. The Technical Assistance is not intended to serve as a detailed engineering design or project cost document, and Energy Trust expects Participant to perform its own independent reviews of any identified measures. ENERGY TRUST AND ITS REPRESENTATIVES MAKE NO REPRESENTATION, EXPRESS OR IMPLIED, REGARDING THE DESIGN, SIZING, INSTALLATION, CONSTRUCTION, RELIABILITY, EFFICIENCY, PERFORMANCE, OPERATION, MAINTENANCE OR USE OF ANY ENERGY EFFICIENCY EQUIPMENT OR SYSTEMS ANALYZED. ANY DECISIONS REGARDING THE SELECTION, DESIGN, INSTALLATION, USE AND OPERATION OF ANY ENERGY EFFICIENCY EQUIPMENT OR SYSTEMS SHALL BE MADE AT THE SOLE DISCRETION OF AND ARE THE SOLE RESPONSIBILITY OF PARTICIPANT. Energy Trust and its representatives do not claim or guarantee any particular energy savings results by approval of this application, or by any other of their respective actions.
- 7. LIMITATION OF LIABILITY. Participant assumes the risk of any loss or damage(s) that Participant may suffer in connection with any Technical Assistance or energy efficiency measure(s). ENERGY TRUST'S LIABILITY IS LIMITED TO THE AMOUNT OF ANY INCENTIVE FUNDS OWED FOR PARTICIPANT'S TECHNICAL ASSISTANCE AS AUTHORIZED UNDER THIS AGREEMENT. IN NO EVENT WILL ENERGY TRUST OR ITS REPRESENTATIVES BE LIABLE PURSUANT TO THIS AGREEMENT TO PARTICIPANT OR ANY THIRD PARTY FOR ANY OTHER DAMAGES, WHETHER CHARACTERIZED AS GENERAL, SPECIAL, DIRECT, INDIRECT, PUNITIVE, CONSEQUENTIAL, OR OTHERWISE. Additionally, Participant hereby indemnifies Energy Trust from and against any and all losses, liabilities, damages, claims, suits, actions, judgments, assessments, costs and expenses, including but not limited to any interest, penalties, or attorneys' fees arising out of or connected with this agreement agreement to the extent permitted by law. Energy Trust does not guarantee any particular energy savings results by its approval of this *Form 100E-WA*, or by any other of its actions. Energy Trust is not responsible for any tax liability which may be imposed as a result of payment of any incentives. Energy Trust is not providing tax advice, and any communication by Energy Trust is not intended or written to be used, and cannot be used, for the purpose of avoiding penalties under the Internal Revenue Code.
- 8. HAZARDOUS MATERIALS. Energy Trust and its representatives shall have no responsibility for the discovery, presence, handling, or disposal of or exposure of persons to hazardous materials of any kind in connection with Participant's site or facility, including without limitation asbestos, asbestos products, PCBs or other toxic substances.
- **9. GOVERNING LAW.** This agreement shall be exclusively governed by and construed in accordance with applicable Oregon law, without regard to any conflicts of laws rules thereof.
- 10. INFORMATION RELEASE. Participant agrees that Energy Trust may include some or all of the following information in reports to the legislature, Oregon Public Utility Commission (OPUC), funding utilities, and other government agencies as necessary to meet Energy Trust's responsibilities and regulatory requirements: Participant's name, site address, general description of the type of energy saving or renewable energy project implemented (e.g. lighting, HVAC, solar PV), Energy Trust services or incentive payments provided to the Participant, and any energy saved or generated as a result of Energy Trust services or incentives. Energy Trust will treat all other information gathered as confidential and

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Participant Signature

By my signature below, I represent that (i) I am authorized to sign this *Form 100E-WA: Energy Assessment Request,* including the *Energy Information Release*, on behalf of the Participant, and (ii) the information provided herein is truthful, accurate and complete to the best of my knowledge.

Authorized Representative (printed name)	Signature	Date
Telephone	Email	
	Site Visit Telephone	

Assisted by