**New Multifamily Standard Incentives - NW Natural Washington**

**Commercial Buildings | Incentive Application | Form 120P-WA-NMF**

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**TRC is a Program Management Contractor for Energy Trust of Oregon.**

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**Who can apply:**

Incentives are available for qualifying new natural gas energy-saving equipment installed at a commercial, municipal or institutional facility that is a natural gas Commercial Firm or Interruptible Sales customer of NW Natural on Rate Schedule 1, 3, 41 or 42 and located in the State of Washington. Additional requirements apply; see Terms and Conditions for details.

**Steps to completion:**

1. **Install** an eligible energy efficiency improvement.
2. **Complete** application information and provide required supporting documentation, including:
   - The applicable measure or equipment tab with the equipment filled out
   - Most current utility bill(s)
   - Manufacturer specification sheet(s)
   - Itemized invoice(s)
   - W-9 for payee
3. **Submit** form and documentation online, by mail, fax or email to:
   - Energy Trust of Oregon
   - Existing Buildings
   - 811 SW 6th Ave, Suite 800
   - Portland, OR 97205
   - 1.866.605.1676 phone
   - 503.243.1154 fax
   - existingbuildings@energytrust.org
4. **Receive** your check.
   Please allow six to eight weeks for incentive processing after completed application and supporting documentation are received.

**What you need-to-know:**

- Energy Trust must receive applications within 90 days from purchase and installation.
- All information must be completed for processing; incomplete information may result in delayed payment or disqualification of the incentive.
- If you want to assign your incentive to your trade ally/contractor or other payee, complete the Option to Assign Payment tab.

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**Participant Information**

- Legal Business Name (must match Participant’s submitted W-9)
- Assumed Business Name or DBA
- Contact Name
- Title
- Participant Mailing Address
- City
- State
- Zip
- Primary Phone
- Email Address
- Business Type: Private Company, Public/government
- Project Role: Building Owner, Tenant, Property Manager
- New Multifamily Project Type
  - Equipment Upgrade
  - Renovation/Remodel
  - New Construction
- Trade Ally/Contractor/Installer Company Name (if applicable)

**Utility Information**

- NW Natural Account #:
- Rate Schedule:
- Primary Heating Fuel Source
  - Electric
  - Gas
  - Other
- Water Heating Fuel Source
  - Electric
  - Gas
  - Other
- Year Built
- Building Style: Low-Rise (1-3 stories), Mid-Rise (4-8 stories), High-Rise (9 or more stories)

**Project and Facility Information**

- Site Address
- City
- State
- Zip
- Project Square Footage
- Building Square Footage
- Year Built

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**Participant Signature**

If I am returning this Incentive Application on behalf of Participant on paper, by my signature below, I represent to Energy Trust that (i) I am authorized to enter into this agreement on behalf of the named Participant (ii) I have completed this Form 120P-WA-NMF: Incentive Application–New Multifamily Standard Incentive - NW Natural Washington completely, truthfully and accurately to the best of my knowledge, (iii) I have read, understand and agree to its Terms and Conditions, and (iv) the energy efficiency equipment installations have been completed to my satisfaction and all accompanying invoice(s) and other supporting documentation are accurate and complete.

If I am returning this Incentive Application on behalf of Participant electronically, by entering my name and title below, I represent to Energy Trust that (i) I am authorized to enter into this agreement on behalf of the named Participant (ii) I have completed this Form 120P-WA-NMF: Incentive Application–New Multifamily Standard Incentive - NW Natural Washington completely, truthfully and accurately to the best of my knowledge, (iii) I have read, understand and agree to its Terms and Conditions, and (iv) the energy efficiency equipment installations have been completed to my satisfaction and all accompanying invoice(s) and other supporting documentation are accurate and complete.

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Measures and incentives subject to change. Do not use this form for work completed after December 31, 2022.
TRC is a Program Management Contractor for Energy Trust of Oregon.

TERMS AND CONDITIONS

1. APPLICATION: All required information must be submitted before this application will be processed. Energy Trust must receive a complete application, with all required accompanying documentation, within 90 days of the date the application is submitted. If you or your vendor are not sure of the specifications, please call Energy Trust before proceeding.

2. ELIGIBILITY: Program incentives are available for qualifying, new natural gas energy-saving equipment installed at a commercial, municipal or institutional facility that is a natural gas Commercial Firm or Interruptible Sales customer of NW Natural on Rate Schedule 1, 3, 41, or 42 and located in the State of Washington. All documentation and Energy Trust's incentive will not exceed an amount equal to the total eligible project costs minus such external funds.

3. INCENTIVES: Funds for incentives are limited and subject to budget availability. Program requirements, including incentive levels and limits, are subject to change without advance notice and may vary by utility territory depending on the pace and demand in each territory and available incentive budget. Final determination of eligibility for Energy Trust incentives rests solely with Energy Trust. The total incentive provided (i) will depend upon the incentive amounts in effect, as posted on Energy Trust’s website, as of the equipment purchase date, and (ii) will never exceed the total eligible project cost or a maximum of $75,000. If any bonus amounts are available for qualifying equipment, the base incentive plus the bonus incentive(s) will never exceed the total documented eligible cost of the qualifying equipment or any per site maximums. Incentives paid to any Participant for all applications submitted to Program are documented eligible cost of the qualifying equipment or any per site maximums. Energy Trust does not guarantee any particular energy savings results by its approval of this application, or by any other of its actions.

4. GOVERNING LAW: This Agreement shall be exclusively governed by and construed in accordance with the laws of the state of Oregon, without regard to any conflicts of laws rules thereof. Participant agrees that Energy Trust and its representatives may inform subsequent owners of the project site(s), and any person, firm or entity which assumes ownership of the equipment or facility identified in this incentive application and shall confirm signature by providing an original document.

5. TAX LIABILITY: Energy Trust is not responsible for any tax liability which may be imposed on the Participant as a result of any incentive payment. Energy Trust is not providing tax advice, and any communication by Energy Trust is not intended or written to be used, and cannot be used, for the purpose of avoiding penalties under the Internal Revenue Code.

6. NO ENDORSEMENT: Energy Trust does not endorse any particular manufacturer, contractor or product in promoting the Program. The fact that the names of particular manufacturers, contractors, products or systems may appear on this application or elsewhere in the Program does not constitute an endorsement. Manufacturers, contractors, products or systems not mentioned are not implied to be unsuitable or defective in any way.

7. ELIGIBLE PRODUCTS: Products must be new and must meet Energy Trust energy efficiency specifications to qualify. These specifications may be found on the web at http://energytrust.org/commercial and are subject to change. If you or your vendor are not sure of the specifications, please call Energy Trust before proceeding.

8. EQUIPMENT INSTALLATION: Participant must submit all sales slips, invoices, manufacturer specification sheets and other pertinent documents itemizing the equipment purchased and installed. Documentation submitted must show (i) the date of purchase and itemized price paid, (ii) size, type, make, and model or part number of equipment purchased, and (iii) a description of any installation or other labor charges. Certain equipment may require additional documentation as indicated in the energy efficiency specifications. Energy Trust reserves the right to request additional documentation as necessary for it to determine incentive eligibility and payment amount. If Participant is leveraging external funding sources to directly reduce all or a portion of the final project costs incurred by Participant for the purchase and installation of the specified energy-efficiency equipment (for example, state/federal funding, grants, discounts, rebates, incentives or other similar types of consideration) then Participant is required to notify Energy Trust in writing when submitting the project completion documentation and Energy Trust’s incentive will not exceed an amount equal to the total eligible project costs minus such external funds.

9. INFORMATION RELEASE: Participant agrees that Energy Trust may include Participant’s name, address, general description of the type of energy saving or renewable project implemented (e.g. lighting, HVAC, solar PV), Energy Trust services or incentive payments provided to the Participant, and any energy saved or generated as a result of Energy Trust services or incentives. Energy Trust will retain all other information gathered as confidential and report it to such agencies only in the aggregate.

10. SIGNATURES: Documents transmitted with faxed, scanned or digital signature shall be deemed to be original signatures. At the request of Energy Trust, Participant shall confirm signature by providing an original document.
## Multiple Sites

<table>
<thead>
<tr>
<th>Location (Bldg Name / Store #)</th>
<th>Site Address</th>
<th>City</th>
<th>State</th>
<th>Gas Utility</th>
<th>Gas Account Number</th>
<th>Gas Rate Schedule</th>
<th>Primary Heating Fuel Source</th>
<th>Water Heating Fuel Source</th>
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</table>

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**PARTICIPANT AND PAYEE**
Both Participant and Payee understand and agree that if this Option to Assign Incentive Payment is selected the incentive check will be issued to the Payee named below at the address listed below and Energy Trust is not responsible for any tax liabilities that may be associated with the incentive payment. In addition, Participant understands that, notwithstanding this assignment, responsibility for complying with the terms and conditions of this incentive agreement shall continue to be the obligation of Participant, and Energy Trust's sole responsibility under this incentive agreement shall be to Participant. Accordingly, Payee understands that it shall have no rights against Energy Trust or the PMC with respect to such assignment or the payment of the incentive, and in the event that Energy Trust does not pay the incentive as a result of Participant's failure to comply with this agreement, Payee's sole recourse shall be against Participant. Participant directs Energy Trust to pay any incentive to which it is entitled to the Payee named below and waives all rights to directly receive the Energy Trust incentives for the identified energy-efficiency project.

**SIGNATURES:** By my signature below, I represent to Energy Trust that I have read this agreement and am duly authorized to sign this Option to Assign Incentive Payment on behalf of the party for whom I am signing.

<table>
<thead>
<tr>
<th>Participant Authorized Representative</th>
<th>(printed)</th>
<th>(signature)</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Payee Name</td>
<td>(must match submitted IRS Form W-9)</td>
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</tr>
<tr>
<td>Mailing Address</td>
<td>(for check)</td>
<td>Street</td>
<td>City</td>
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<tr>
<td>Phone</td>
<td></td>
<td>☐ Cell</td>
<td>☐ Office</td>
</tr>
</tbody>
</table>
### HVAC and Water Heating

<table>
<thead>
<tr>
<th>EQUIPMENT</th>
<th>DESCRIPTION/REQUIREMENTS</th>
<th>INCENTIVE PER UNIT</th>
<th>QUANTITY</th>
<th>INCENTIVE TOTAL</th>
<th>INSTALLED COST</th>
</tr>
</thead>
</table>
| **Condensing Furnace** | • Be part of a centralized heating system serving at least two dwelling units or regularly occupied multifamily common space  
• Serve multifamily space with continuous occupancy (e.g. living units, common spaces) to qualify  
• Furnaces serving spaces without continuous occupancy (e.g. office spaces) do not qualify for this measure  
• Natural gas condensing furnace with input capacity less than 225 kBtu/h  
• If furnace is rated in both thermal efficiency and Annual fuel utilization efficiency (AFUE), thermal efficiency shall be used to determine qualification  
• Incentive is based off the following efficiency ratings:  
  - 91% efficiency rating: $1.50 per kBtu/h input capacity  
  - 95% efficiency rating: $2 per kBtu/h input capacity  
  - 98% efficiency rating: $3 per kBtu/h input capacity | | | | |
| **New Rooftop Unit (RTU) with Demand Control Ventilation (DCV)** | • RTU with Direct Expansion (DX) cooling  
• Serve spaces not required by code to have DCV*  
• Economizer factory-installed by RTU manufacturer, with DCV included  
• Space heated by gas furnace | $29 per ton | | | |
| **Commercial Condensing Tank Water Heater** | • Gas-condensing, storage-type with integral tank volume at least 10 gallons  
• Input capacity greater than 75 kBtu/h  
• Minimum 94% thermal efficiency or recovery efficiency  
• All building types eligible excluding offices less than 5,500 sq ft and commercial gyms without shower facilities  
• Additional storage-only tanks may be present | $3.25 per kBtu/h input capacity | | | |
| **Tankless Water Heater < 200 kBtu/h** | • Gas-condensing DHW, not used for space heating  
• Stacked structures with central water heating  
• Uniform energy factor greater than 0.93  
• Input less than 200 kBtu/h per water heater  
• Additional hot water storage tanks cannot be added  
• Is there an existing water storage tank attached? | $300 each | | | |
| **Tankless Water Heater/Boiler ≥ 200 kBtu/h** | • Gas-condensing DHW, not used for space heating  
• Integral tank volume less than 10 gallons  
• Minimum 94% thermal efficiency  
• Input of at least 200 kBtu/h per water heater  
• Shared central DHW system | $1.50 per kBtu/h input capacity | | | |
| **Commercial Condensing HVAC Boiler** | • Minimum 94% efficiency (either AFUE or thermal efficiency)  
• Load to be served by HVAC boiler must meet the 94% efficiency requirement  
• Redundant, lagging or backup boilers do not qualify  
• Must verify area (sq ft) served by the boiler  
• Boilers used for DHW or pool heating do not qualify  
• Boilers, also known as “heat adders”, serving the water loops in water-source heat pump systems do not qualify  
• Boiler system design return temperature must be appropriate to condensing functionality | $0.02 per sq ft | | | |

*BONUS INCENTIVE - Limited Time Offer  
• Purchased and installed between January 1 – December 31, 2022  
• Submit incentive application within 90 days of installation – but no later than December 31, 2022  
• $0.01 per sq ft
### HVAC and Water Heating continued

<table>
<thead>
<tr>
<th>EQUIPMENT</th>
<th>DESCRIPTION/REQUIREMENTS</th>
<th>INCENTIVE PER UNIT</th>
<th>QUANTITY</th>
<th>INCENTIVE TOTAL</th>
<th>INSTALL TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clothes Washer, Common Areas</td>
<td>• ENERGY STAR® Commercial front load washer</td>
<td>$65 each</td>
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<td></td>
<td>• Modified Energy Factor (MEF) at least 2.2; Integrated Water Factor (IWF) 4.4 or lower</td>
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<td>• Gas water heating or Gas Dryer</td>
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<td>• Leased equipment must be new</td>
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<tr>
<td>Clothes Washer, Laundry Center</td>
<td>• ENERGY STAR 8.1 front-load washer and ENERGY STAR 1.1 dryer</td>
<td>$45 each</td>
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<td>• Minimum 2.5 cubic feet tub capacity</td>
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<td></td>
<td>• Gas water heating</td>
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<tr>
<td>Clothes Washer, In-Unit</td>
<td>• ENERGY STAR residential front-load washer</td>
<td>$30 each</td>
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<td></td>
<td>• Minimum 2.5 cubic feet tub capacity</td>
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<td></td>
<td>• Gas water heating</td>
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#### TOTALS FOR HVAC AND WATER HEATING

<table>
<thead>
<tr>
<th>TOTAL INCENTIVES</th>
<th>TOTAL INSTALLED COST</th>
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## Foodservice

### REQUIREMENTS

- Equipment Type
- Automatic conveyor with catalyst
- Input rate below 80 kBtu/h or dual stage or modulating gas valve with a capability of throttling the input rate below 80 kBtu/h
- Installed under a Type I Vent Hood (used for appliances that produce grease and smoke)

<table>
<thead>
<tr>
<th>EQUIPMENT</th>
<th>REQUIREMENTS</th>
<th>INCENTIVE PER UNIT</th>
<th>QUANTITY</th>
<th>INCENTIVE TOTAL</th>
<th>INSTALLED COST</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gas-fired Automatic Conveyor Broiler</td>
<td>Total conveyor belt width less than 20”</td>
<td>$2,000 each</td>
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<td>Total conveyor belt width 20” to 26”</td>
<td>$2,500 each</td>
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<td></td>
<td>Total conveyor belt width greater than 26”</td>
<td>$3,000 each</td>
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<tr>
<td>Gas Convection Oven</td>
<td>• ENERGY STAR®</td>
<td>$315 each</td>
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<td></td>
<td>• Full size which accommodates full sheet, minimum 18” x 26” x 1”</td>
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<td>Gas Combination Oven</td>
<td>• ENERGY STAR</td>
<td>$750 each</td>
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<td>Gas Single Rack Oven</td>
<td>• ENERGY STAR</td>
<td>$1,500 each</td>
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<td></td>
<td>• Removable single rack which accommodates full sheet, minimum 18” x 26” x 1”</td>
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<tr>
<td>Gas Double Rack Oven</td>
<td>• ENERGY STAR</td>
<td>$1,750 each</td>
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<td>• One removable double rack or two removable single racks which accommodate full sheets per level, each pan a minimum of 18” x 26” x 1”</td>
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<td>Gas Fryer</td>
<td>• ENERGY STAR</td>
<td>$1,000 per vat</td>
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<td>• Minimum 12” wide vat</td>
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<td>• Must be purchased and installed by June 30, 2022</td>
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<td></td>
<td>BONUS INCENTIVE - Limited Time Offer</td>
<td>Bonus incentive: $250 per vat</td>
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<td>• Installed on or before June 30, 2022</td>
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<td>• Submit incentive application within 90 days of purchase</td>
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<tr>
<td>Gas Steam Cooker</td>
<td>• Cooking energy efficiency at least 43% &amp; Idle Rate no greater than 2,770 BTU/hr</td>
<td>$2,000 each</td>
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<td>BONUS INCENTIVE - Limited Time Offer</td>
<td>Bonus incentive: $1,000 each</td>
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<td>• Purchased and installed between March 1 – December 1, 2022</td>
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<td>• Application must be received within 90 days of installation and no later than December 1, 2022</td>
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### TOTALS FOR FOODSERVICE

<table>
<thead>
<tr>
<th>TOTAL REQUESTED INCENTIVES</th>
<th>TOTAL INSTALLED COST</th>
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