

Windows Addendum with Existing Type

Residential



Want your incentive faster?
 Apply online.
 Visit www.energytrust.org/now

Steps to completion:

- 1 Make** an eligible window upgrade.
- 2 Complete** application, including:
 - Online or **Form 320C-WX** incentive application form
 - Windows Addendum
 - U-value documentation
 - Paid in full invoice for purchase and installation
- 3 Submit** online form or mail, fax or email documentation together to:

Energy Trust of Oregon Residential
 818 SW 3rd Ave, #215
 Portland, OR 97204

1.866.311.1822 phone
 1.866.516.7592 fax
residentialforms@energytrust.org

Need-to-know information:

- Windows must be installed by a contractor with an active license to be eligible for incentives.
- Window dimensions must be clear for incentive to be processed. If window is non-standard in shape, please indicate the shape of the window as well as all the dimensions.

- ▶ This form is used as an addendum to [Form 320C-WXWA](#) and [Form 320CPF](#) incentive applications only and will not be accepted alone.
- ▶ All information must be completed for processing; incomplete information will result in delayed payment of the incentive.
- ▶ Details of this program, including incentives, are subject to funding availability and may change.
- ▶ List all windows installed and write down window sizes to the nearest quarter of an inch.
- ▶ Please submit one item from each column below when applying for a window incentive:

Required Information	Accepted Proof
Incentive Application	<input type="checkbox"/> 320C-WXWA or <input type="checkbox"/> 320CPF
Window Size	<input type="checkbox"/> Invoice or packing list from manufacturer, distributor, retailer or contractor with dimensions for each window or <input type="checkbox"/> Windows Addendum with Existing Type
Window U-Value	<input type="checkbox"/> Copy of NFRC sticker for each window installed or <input type="checkbox"/> Manufacturer's packing list with U-values for each window
Window Existing Type	<input type="checkbox"/> Windows Addendum with Existing Type
Invoice	<input type="checkbox"/> Purchase and installation invoice marked "Paid in Full"

Trade Ally/Contractor Information

Trade Ally/Contractor Company Name _____ Trade Ally/Contractor Phone _____

Site Information

Customer Name _____

Site Address _____ City _____ State _____ Zip _____

Window Information

Quantity	Manufacturer	Series/Model	Width	Height	U-value	Existing Type
						<input type="checkbox"/> Single pane (any material) <input type="checkbox"/> Double pane (metal only)
						<input type="checkbox"/> Single pane (any material) <input type="checkbox"/> Double pane (metal only)
						<input type="checkbox"/> Single pane (any material) <input type="checkbox"/> Double pane (metal only)
						<input type="checkbox"/> Single pane (any material) <input type="checkbox"/> Double pane (metal only)
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Non-Standard Shape Window Information

Quantity	Manufacturer	Series/Model	Shape	Measurements	U-value	Existing Type
						<input type="checkbox"/> Single pane (any material) <input type="checkbox"/> Double pane (metal only)
						<input type="checkbox"/> Single pane (any material) <input type="checkbox"/> Double pane (metal only)
						<input type="checkbox"/> Single pane (any material) <input type="checkbox"/> Double pane (metal only)
						<input type="checkbox"/> Single pane (any material) <input type="checkbox"/> Double pane (metal only)
						<input type="checkbox"/> Single pane (any material) <input type="checkbox"/> Double pane (metal only)
						<input type="checkbox"/> Single pane (any material) <input type="checkbox"/> Double pane (metal only)

Trade Ally/Contractor Signature		
<p> <i>By signing below, Trade Ally/Contractor certifies that this addendum and accompanying application, invoices, and measure documentation are complete and accurate, and that all measures associated with this addendum were completed as of the signature date below. Trade Ally/Contractor acknowledges that failure to accurately report window sizes, quantity or U-Value will count as a major corrective action and will be subject to disciplinary policies and procedures. To receive incentives, all work must comply with the Home Retrofit Specifications Manual and program incentive guides found on Energy Trust's website.</i></p>		
<hr/> Trade Ally/Contractor Representative	<hr/> Signature	<hr/> Date
<hr/> Trade Ally/Contractor Company	<hr/> OCCB# or Washington Contractor's License #	<hr/> Install Date